

BURGHFIELD PARISH COUNCIL

A meeting of the Parish Council was held at the Village Hall on Thursday 13th June 2019, commencing at 7.45 p.m.

Present: Mr T Ansell (Chairman), Mr I Macfarlane, Mr C Greaves, Miss M Cresser, Mr D Kellaway, Mrs C Jackson-Doerge, , Mr G Harris, Mr I Morrin, Mrs A Hales, Ms A May, Mr P Lawrence, Mrs T Hipwell, Mr B Neilson, Mr D Godwin, Ms A Gallagher
In Attendance: Clerk to the Parish Council, Village Hall Manager, 3 members of the public
Apologies: Mr N Morse, Dr R Longton, Mrs L sharp, Mrs J Ansell

Open Meeting

Reverend Gyn Lautenbach gave a brief introduction advising members of the upcoming Community Day Celebration on Sunday 30th June 2019.

046. To receive members apologies for absence

Apologies for absence were received from the following members: Mr N Morse, Dr R Longton, Mrs L Sharp and Mrs J Ansell.

047. Councillors to sign and confirm they have read and fully understood the councils Standing Orders, Financial Regulations and Code of Conduct for the ensuring municipal year

Members present were reminded of their obligations to ensure they had read and understood the councils Standing Orders, Financial Regulations and Code of Conduct. Each member is required to confirm by way of signature they had read the documentation at the next scheduled meeting. Mr N Morse is to sign at the next meeting to confirm he has have read and understood the documentation.

048. To receive any written requests for Disclosable Pecuniary Interest dispensations from Members

There were no items upon the agenda that necessitated a member to present a written request for dispensations for a Disclosable Pecuniary Interest

049. Minutes of the last Parish Council meeting

Resolved that the minutes of the meeting of the Parish Council held on 16th May 2019 be approved as a true and correct record and signed by the Chairman.
Cllr May requested her title be amended from Mrs to Ms and identified a minor amendment to item 021 of the May minutes.

050. Clerks update

All members have completed their Register of Members Interests forms accordingly.

051. Chairman's Report

The presiding Chairman, Mr T Ansell, requested all councillors submit their bio's for the website. A photographer is to attend the July meeting for professional photographs of all councillors to accompany their bio's. Councillors were also reminded to regularly check their new parish council email addresses for all council correspondence.

052. District Council Report

A written report was presented to members having been prepared by District Cllr G Bridgeman. Members were advised that District Cllr Members Bids applications for grant funding were being requested. An item is to be included on the next agenda for further consideration by members of any suitable projects identified.
(A copy will be held in the minute book)

053. Village Hall

The Village Hall Manager forwarded a report highlighting the activities at the hall during the previous month and presented the schedule of payments for May 2019, which are appended to the minutes.

054. To receive the minutes of the meeting of the Infrastructure Committee meeting held on 16 May and the 23 May 2019 approve the recommendations therein

The minutes of the meeting of the Infrastructure Committee held on 16 May and the 23rd May 2019 were received and the proceedings endorsed and adopted.

055. To receive the minutes of the meeting of the Community Committee held on 16 May and the 23 May 2019 and the drat minutes from the Allotments sub-committee held on 21st May 2019 and approve the recommendations therein

The minutes of the meeting of the Community Committee held on 16 May and the 23rd May 2019 and the draft minutes from the Allotments Sub-Committee on the 21 May 2019 were received and the proceedings endorsed and adopted.

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056. To receive the minutes of the meeting of the Communications Committee held on 16 May and the 30 May 2019 and approve the recommendations there in

The minutes of the meeting of the Communications Committee held on 16 May and the 30 May 2019 were received and the proceedings endorsed and adopted. Thanks were expressed to Ben Ash for a very successful Family Bike Ride on Sunday 9th June.

057. To receive the minutes of the meeting of the Community Hub Committee held on 16 May 2019 and approve the recommendations there in

The minutes of the meeting of the Communications Committee held on 16 May 2019 were received and the proceedings endorsed and adopted

058. To receive brief verbal reports from Parish Council Representatives attending meetings of Outside Bodies to which they have been appointed

Miss M Cresser attended the AGM of the Burghfield and Mortimer Volunteer Bureau, verbally updating members of any items of note.
Mr I Morrin advised members the NDP group are to present an update to the Infrastructure committee at their next scheduled meeting on 27th June.

059. To receive any further feedback from members in relation to the Questionnaire prepared by the NDP Steering committee and subsequently provide confirmation of its distribution to parishioners

Members present determined that the revised questionnaire be approved for circulation and distribution to parishioners with the September newsletter. Proposed by Mr I Morrin, seconded by Mr D Kellaway and **resolved** by a majority vote of 12 members voting in favour with 2 abstentions. (Ms May and Mrs Hales abstained from voting)

060. To receive an update regarding the "Community Sports Day" on Sunday 7th July 2019

A verbal update was provided to members in relation to the upcoming Burghfield Community Sports Day, scheduled for Sunday 7th July. Any volunteers available to assist on the day would be welcome.

061. To give consideration to the request from the Beavers for permission to access the Common Allotments

Proposed by Mr P Lawrence, seconded by Mr C Greaves and **resolved** unanimously to grant permission for the Beavers to access the Common Allotments for their treasure hunt. A polite reminder to parents that dogs are not permitted on the allotment site is to be presented.

062. Financial Matters:

- i. **Accounts Reconciliation as at 31 May 2019.**
The accounts reconciliation statements for the month ending 31 May 2019 were received and noted and are appended to the minutes.
- ii. **Accounts for Payment.**
Resolved that the items for payment shown on the list attached to the minutes be authorised for payment, such sums to be debited to the account of the Parish Council.
- iii. **To receive the Financial Statements for financial year ending 31st March 2019**
The Statement of Accounts for the year ended 31 March 2019 were scrutinised by the Governance & Finance Committee prior to the request being presented for their endorsement and adoption by the Parish Council. Proposed by Mr C Greaves, seconded by Mr I Macfarlane and **resolved** unanimously.
- iv. **To approve and sign the AGAR for Financial year ending 31st March 2019**
The Annual Governance statement contained within the AGAR document was scrutinised and completed by the Governance & Finance Committee upon satisfaction that all points had been adhered to. Further to approval, the document was authorised to be signed by the Chairman and the Responsible Finance Officer. Proposed by Mr C Greaves, seconded by Mr D Godwin and **resolved** unanimously

063. To receive an update regarding ASB or policing issues within the parish and determine any action required

Members raised their concern in relation to an increase in crime within the locality.
The new reporting system for the 101 number is currently being trialled on the Isle of Wight. Details are to be obtained of its success upon completion.

064. Matters for Future Discussion

Ms May requested that an item be included within the agenda for July for members to give consideration to "declaring a climate emergency". A proposal paper is to be prepared by Ms May for circulation prior to the next scheduled meeting. Ms May requested a further item is included within the September agenda regarding the use of gender-neutral language upon the council.

065. Clerks items for information

The Clerk advised members of the meeting schedule for June:

Community Hub Committee - 27th June @ 6.30pm
Infrastructure Committee - 27th June @ 7.45pm
The Chairman declared the meeting closed at 20.38pm.