

# BURGHFIELD PARISH COUNCIL

## Minutes of the Infrastructure Committee Meeting

**Date:** Thursday 27<sup>th</sup> June 2019 **Time:** 7.45pm

**Place:** Burghfield village hall committee room

**Present:** Mr C Greaves (Chair) Mr T Ansell  
Mr P Lawrence Mr D Godding  
Mr D Godwin Mr D Kellaway  
Miss M Cresser Dr R Longton  
Mr I Morrin Mr G Harris

**Attending:** Mrs C Morris (Parish Clerk) Assistant Clerk, Mrs C Stroud

**Apologies:** Ms A May Mrs J Ansell  
Mr I Macfarlane

**1. To receive written requests for Disclosable Pecuniary Interest dispensations from members and verbal notification of any personal interest's members present may have on any items on the agenda**

There were no items upon the agenda that necessitated a member to present a written request for dispensations of a Disclosable Pecuniary Interest.

**2. Minutes of the last meeting of the Committee**

The minutes of the last meeting of the Infrastructure Committee having been held on 13 June and the draft minutes of 23 May 2019 having been circulated, were confirmed a correct record and signed by the presiding Chairman.

**3. Matters Arising on the Minutes**

- i) WBC have been advised of the parish council's priorities regarding S106 projects within the parish.

**4. To receive a short presentation from ET Planning in relation to Theale Lakes**

A representative from ET Planning attended, providing a short presentation in relation to a proposal for Theale Lakes. Various questions were raised with members thanking ET Planning for attending and explaining the overall intention of the proposal.

**5. Neighbourhood Plan**

- i) To receive an update from the NDP Steering Committee and give consideration to any specific action points raised by the Steering committee for progress

A verbal report was provided by parish council representatives to members of recent developments, advising the committee, specifically in relation to the progression of the questionnaire. The questionnaire is scheduled to be circulated with the parish newsletter in September.

**6. Housing**

- i) To submit observations on Planning Applications before the Committee

| <u>App. No:</u> | <u>Location and Proposal</u>  | <u>PC Decision</u> |
|-----------------|---|--------------------|
| 19/01198/FUL    | Sunnyside Village Stores, Reading Road, Burghfield Common<br>Erection of two bedroom flat over shop | No Objection       |
| 19/00679/HOUSE  | 1 Clayhill Road, Burghfield<br>Information only:<br>Additional drawings/amended                     | Information Only   |

|   |  |  |              |
|---|--|--|--------------|
| 19/01485/HOUSE  | Common, Reading<br>1 Tanners Close,<br>Burghfield<br>Common, Reading                           | plans have been received:<br>Erection of a garage<br>Double storey side extension<br>and single storey ground<br>floor extension   | No Objection |
| 19/01497/HOUSE  | Rosemary Cottage,<br>Pingewood,<br>Reading   | Construction of two storey<br>side and single storey front<br>extensions. New front porch<br>and alterations to<br>fenestration  | No Objection |
| 19/01506/OOD  | (Out Of District)<br>Proposed Green<br>Park Railway,<br>Station Site,<br>Pingewood,<br>Reading | <b>Out of District:</b> Construction<br>of a building comprising ticket<br>hall, public conveniences,<br>staff facilities and ancillary<br>retail provision to serve the<br>proposed Green Park<br>Railway station development<br>including associated signage | No Objection |
| 19/01529/HOUSE  | Willowbank, Berrys<br>Lane, Burghfield   | Proposed extension and roof<br>alteration to form first floor<br>accommodation   | No Objection |
| 19/01426/HOUSE  | 3 Blackberry Close,<br>School Lane,<br>Burghfield<br>Common                                    | Single storey rear extension<br>to replace existing<br>conservatory  | No Objection |
| 19/01207/HOUSE  | 11 Burdock Close,<br>Burghfield<br>Common  | Single storey rear extension<br>including removal of rear wall<br>to provide open plan<br>kitchen/dining. Also, addition<br>of obscured windows to new<br>utility and toilet   | No Objection |
| 19/01401/HOUSE  | Old Walls, Mans<br>Hill, Burghfield<br>Common  | Single storey side extension   | No Objection |
| <i>Mr D Godwin declared an interest in the above item, leaving the room whilst discussions were held between members, and abstaining from voting.</i> |  |  |              |
| 19/01400/HOUSE  | (Adjacent Parish)<br>41 Woodmans<br>Lane, Burghfield<br>Common                                 | Erection of two storey side<br>extension and front porch   | No Objection |
| 19/01543/FULD   | Land adjacent to<br>The Linnets,<br>Pinewood Road,<br>Burghfield                               | Proposed new build<br>bungalow and all associated<br>works   | No Objection |

ii) To receive and note any Planning Application Decisions received matters

**Application no.**

**Description**

|                                 |  |  |
|---------------------------------|--|--|
| 19/00895/FULD<br><b>GRANTED</b> | The Old Manor,<br>White House<br>Green,<br>Sulhamstead | Conversion of the former stable block into a<br>single dwelling and associated works |
|---------------------------------|--|--|

|   |   |  |
|---|---|--|
| <b>19/00837/HOUSE</b><br><b>GRANTED</b> | Strathamble,<br>Springwood Lane,<br>Burghfield Common | Two storey side and rear extensions  |
| <b>19/00565/FULD</b><br><b>GRANTED</b>  | 2 New Cottages,<br>Reading Road,<br>Burghfield        | Subdivision and extension of existing 4 bed property into 2x 2 bed properties, including landscape and parking alterations   |
| <b>19/00565/FULD</b><br><b>GRANTED</b>  | 2 New Cottages,<br>Reading Road,<br>Burghfield        | Subdivision and extension of existing 4 bed property into 2x 2 bed properties, including landscape and parking alterations   |
| <b>19/00744/COND2</b><br><b>GRANTED</b> | Land adjacent to<br>Primrose Croft,<br>Reading Road   | Application for approval of details reserved by condition 14 - Tree Protection (prior approval), 15 - Tree Protection construction precaution, 16 - Arb Method Statement and 17 - Arb Supervision, of planning permission<br>16/01685/OUTMAJ |
| <b>19/00745/HOUSE</b><br><b>GRANTED</b> | Stanton Cottage,<br>School Lane,<br>Burghfield Common | Single storey rear and side extensions   |
| <b>19/00644/HOUSE</b><br><b>GRANTED</b> | Fircroft, School<br>Lane, Burghfield<br>Common        | Proposed single storey extension to form new garden room, utility room and w/c   |

iii) **To deal with any other planning related matters**

No further items were identified for further consideration.

7. **To receive an update in relation to Section 106 projects within the parish**

Members gave consideration to S106 projects previously identified, determining the projects are to continue to be pursued with WBC.

8. **Transport**

i) **To consider any Highway or Road Safety improvements for implementation within the parish**

The parish council tree surgeon has been instructed to assess the work required to overhanging vegetation at the junction of Reading Road and Hollybush Lane currently obscuring the traffic lights.

ii) **To receive the speeding data following the deployment of the SID within the parish**

Members gave consideration to the speed data obtained following the deployment of the SID within the parish earlier in the year. The data obtained has been converted into visual pie charts for display on the parish council website. Members noted that the data clearly showed that speeding within the parish is a predominantly a perception rather than an actual issue.

iii) **To receive an update regarding the SID on Reading Road, Burghfield Common**

Members were advised that the SID display unit fault had now been rectified.

iv) **To determine whether any further operatives of the SID are required and note the training schedule provided by WBC**

Members gave consideration to the need for further operatives to be trained in the use and handling of the SID within the parish. A training session has been organised by WBC for Wednesday 7<sup>th</sup> August, between 18.30 and 20.30pm.

**9. Safer Communities**

i) Policing & Anti-social behaviour issues

Members were alerted to a burglary within the parish. Two incidents were also reported at parish play areas involving ASB.

**10. Parish Maintenance Issues**

i) To receive a report highlighting maintenance carried out during the previous month

The parish handyman continues to undertake all identified works within the parish, specifically fence repairs and general maintenance. Grass cutting has commenced within the parish.

ii) Footpaths & Bridleways within the parish

No issues requiring work, or in need of being reporting to WBC, were identified.

iii) To receive an update of the remaining parish owned streetlights and their conversion to LED

SSE have identified that two lighting columns within the parish, and 4 control boxes have not been converted to LED's. A quotation is being sought for the works required.

iv) To note any items within the parish requiring action

No further items were identified for consideration.

**10. Matters for future discussion**

**11. To receive items for information only- No further items**

**Conclusion:** The Chairman declared the meeting closed at 20.51pm