

# BURGHFIELD PARISH COUNCIL

## Minutes of the Infrastructure Committee Meeting

**Date:** Thursday 25<sup>th</sup> April 2019 **Time:** 7.00pm

**Place:** Burghfield village hall committee room

**Present:** Mr C Greaves (Chair) Mr T Ansell  
Mr P Lawrence Dr R Longton  
Mr D Godwin Mr D Kellaway  
Miss M Cresser Mrs C Jackson-Doerge

**Attending:** Mrs C Morris (Parish Clerk) Assistant Clerk, Mrs C Stroud

**Apologies:** Mr D Godding

**1. To receive written requests for Disclosable Pecuniary Interest dispensations from members and verbal notification of any personal interest's members present may have on any items on the agenda**

There were no items upon the agenda that necessitated a member to present a written request for dispensations of a Disclosable Pecuniary Interest.

**2. Minutes of the last meeting of the Committee**

The minutes of the last meeting of the Infrastructure Committee having been held on 11 April and the draft minutes of 28 March 2019 having been circulated, were confirmed a correct record and signed by the presiding Chairman.

**3. Matters Arising on the Minutes**

- i) An invitation has been sent ET Planning following their requesting engagement with the parish council.
- ii) WBC have been advised of the parish council's priorities regarding S106 projects within the parish.

**4. Neighbourhood Plan**

- i) To receive an update from the NDP Steering Committee and give consideration to any specific action points raised by the Steering committee for progress

A verbal report was provided by parish council representatives to members of recent developments, advising the committee, specifically in relation to the progression of the questionnaire. A target date for the first draft document has been determined as September 2019.

**5. Housing**

- i) To submit observations on Planning Applications before the Committee

<u>App. No:</u>	<u>Location and Proposal</u>	<u>PC Decision</u>
19/00953/MINMAJ	Moores Farm, Pingewood	No Objection

		of approved application reference 07/01217/MINMAJ. Conditions 1 - Timescale for operation, 2 - Timescale for restoration, 3 - Approved plans, 6 - Phasing of development	
<b>19/00565/FULD</b>	2 New Cottages, Reading Road, Burghfield	Sub division and extension of existing 4 bed property into 2x 2 bed properties, including landscape and parking alterations	<b>No Objection</b>
<b>19/00745/HOUSE</b>	Stanton Cottage, School Lane, Burghfield Common	Single storey rear and side extensions <i>(Amendment to previous application)</i>	<b>No Objection</b>
<b>19/00707/HOUSE</b>	24 St Marys Way, Burghfield Common	Proposed two storey side extension and creation of new access	<b>Objection (comments submitted)</b>
<b>19/00865/FUL</b>	Lake Autos, Burghfield Bridge, Burghfield	Additional workshop facilities	<b>WITHDRAWN - INVALID</b>
<b>19/00837/HOUSE</b>	Strathamble, Springwood Lane, Burghfield Common	Two storey side and rear extensions	<b>No Objection</b>

ii) To receive and note any Planning Application Decisions received matters

<u>Application no.</u>	<u>Description</u>	<u>PC Decision</u>
<b>GRANTED</b>	4 New Cottages, Reading Road, Burghfield	Proposed two storey extension
<b>REFUSED</b>	Manor Lodge, Burghfield, Reading	Vertical extension to existing single storey
<b>GRANTED</b>	Proposed Green Park Railway Station Site, Pingewood, Reading	Relocation and extension to the approved railway platforms together with the relocation of approved railway footbridge and relocation of the approved ditch diversion works at land east of Cottage Lane, Reading

WBC provided notification regarding a varification in premise licence for Co-op due to the refurbishment of the store which will increase the

size of the licensed area.

Members were advised of the various appeals being submitted for Burghfield Sailing Club. The hearing has been set for 13<sup>th</sup> May 2019 at the Rugby Club, Moks Lane, Newbury for 10 days.

Members were advised of the proposal by EE to replace the existing mobile mast of 16m high Mono pole to a 20m antennae, with associated fencing, at junction 12 Motorway service station.

iii) **To deal with any other planning related matters**

a) **To receive the correspondence in relation to Moores Farm**

Rob Dance Planning forwarded corresponded with the parish council in relation to the application submitted for Moores Farm.

b) **To discuss progress to date of the NDP and the future development of the plan overall**

The NDP group advised that they are awaiting comments from the parish council in relation to the questionnaire for distribution to all households. The questionnaire is to be re-presented at the May full council meeting for approval.

6. **To receive an update in relation to Section 106 projects within the parish**

Members gave consideration to S106 projects previously identified, determining the projects are to continue to be pursued with WBC.

7. **Transport**

i) **To consider any Highway or Road Safety improvements for implementation within the parish**

No further items were identified by members.

ii) **To receive an update following the recent deployment of the SID within the parish**

The data following the deployment of the SID within in the parish has been received. The data is being formulated in to a readable format for display on the parish website.

Mr D Godwin advised his licencnes for the operation of the SID has been reissued, now been valid until 2022.

iii) **To receive the project notification programme from WBC for 2019/2020**

Members present acknowledged the schemes included within the WBC programme for financial year 2019/2020 within the locality.

8. **Safer Communities**

i) **Policing & Anti-social behaviour issues**

Mr P Lawrence advised of his attendance at a meeting with WBC, the new Police Inspector, Sovereign housing, surrounding parish councils and the District councillors to discuss the increase in serious crime within the area. A long term plan to address the issues, and a reminder to residents as to the recommended process when reporting with crime, is to be developed. A note is to be included withn th enxt newsletter advising residents accoridngly.

Crime has been noted as having increased, specifically car crime, withn the locality. Residents are reminded to remain vigilant. More detailed community engeemtnet is to be requested

9. **Parish Maintenance Issues**

- i) To receive a report highlighting maintenance carried out during the previous month

The parish handyman continues to undertake all identified works within the parish, specifically fence repairs and general maintenance. Grass cutting has commenced within the parish.

- ii) Footpaths & Bridleways within the parish

A request was presented for a dog litter bin to be installed on the footpath between Theale Road and Sulhamstead Road. WBC are to be asked to include the additional bin on their weekly collection schedule.

The vegetation on the footpath at St.Mary's has been cut back accordingly by the parish handyman.

- iii) Grit bins

A full assessment of all grit bins has been undertaken with 3 requiring full replacement. Upon delivery of the bins, the approved contractor will ensure all bins are re-filled ready for later in the season.

- iv) To note any items within the parish requiring action

No further items were identified requiring action.

**10. Matters for future discussion**

**11. To receive items for information only- No further items**

**Conclusion:** The Chairman declared the meeting closed at 20.08pm