

# BURGHFIELD PARISH COUNCIL

## Minutes of the Infrastructure Committee Meeting

**Date:** Thursday 28<sup>th</sup> February 2019 **Time:** 7.45pm

**Place:** Burghfield village hall committee room

**Present:** Mr C Greaves (Chair) Mr T Ansell  
Mr P Lawrence Dr R Longton  
Mr D Godwin Mr D Kellaway  
Miss M Cresser Mr D Godding

**Attending:** Mrs C Morris (Parish Clerk) Assistant Clerk, Mrs C Stroud

**Apologies:** No apologies as all members were present

**1. To receive written requests for Disclosable Pecuniary Interest dispensations from members and verbal notification of any personal interest's members present may have on any items on the agenda**

There were no items upon the agenda that necessitated a member to present a written request for dispensations of a Disclosable Pecuniary Interest.

**2. Minutes of the last meeting of the Committee**

The minutes of the last meeting of the Infrastructure Committee having been held on 14 February and the draft minutes of 24 January 2019 having been circulated, were confirmed a correct record and signed by the presiding Chairman.

**3. Matters Arising on the Minutes**

- i) A request was presented to WBC for the condition of the footpath from School Lane, between Birch Road and Clayhill Road, is addressed.

**4. Neighbourhood Plan**

- i) To receive an update from the NDP Steering Committee and give consideration to any specific action points raised by the Steering committee for progress

Dr R Longton verbally updated members of recent developments, advising the committee, specifically in relation to the progression of the questionnaire scheduled for distribution.

**5. Housing**

- i) To submit observations on Planning Applications before the Committee

<u>App. No:</u>	<u>Location and Proposal</u>	<u>PC Decision</u>
19/00288/HOUSE	4 New Cottages, Reading Road, Burghfield	Proposed two storey extension <b>No Objection</b>

- ii) To receive and note any Planning Application Decisions received matters

<u>WBC Decision</u>	<u>Application no.</u>	<u>Description</u>	<u>PC Decision</u>
<b>GRANTED</b>	18/03291/HOUSE	26 Clayhill Road, Burghfield Common	First floor extension, two storey rear extension, detached garage at the front of the dwelling

<b>GRANTED</b>	<b>18/03274/HOUSE</b>	3 The Old Smithy, The Hatch, Burghfield	First storey front extension
<b>REFUSES OUTLINE</b>	<b>18/03014/OUTMAJ</b>	Land at Junction with Clayhill Road and Sulhamstead Road, Burghfield	Erection of 40 dwellings (24 market and 16 affordable) together with access (both vehicular and pedestrian) to Clayhill Road, provision of open space and landscaping. Matters for consideration Access.
<b>GRANTED</b>	<b>18/02465/FUL</b>	31-33 Clayhill Road, Burghfield Common	Erection of part single part two storey extension to the rear of the application site and other external alterations
<b>GRANTED</b>	<b>18/03284/HOUSE</b>	17 Sulhamstead Road, Burghfield	Two storey and ground floor extensions to rear garage conversion, new higher roof (flat roof lantern) installed over existing rear extension and associated works.
<b>GRANTED</b>	<b>18/02527/FULMAJ</b>	1 Great Auclum Place, Burghfield Common	Section 73A: Variation of conditions 7 'to allow the builder easy access' and 8 'to not shut the gates whilst building' of previously approved application 141969. Demolition of Great Auclum House + out buildings and construct 10 terraced houses garage and parking
<b>GRANTED</b>	<b>18/02511/FUL</b>	Green Farm, Theale Road, Burghfield, Reading	Proposed realignment of an agricultural trackway onto existing road access
<b>APPROVED</b>	<b>18/03027/COND1</b>	Land Adjacent to Primrose Croft, Reading Road, Burghfield Common, Reading	Application for approval of details reserved by condition 7: Access details, 8: Visibility splays, of permission 16/01685/OUTMAJ.
<b>GRANTED</b>	<b>18/03040/FUL</b>	Burghfield St Marys C.E Primary School, Theale Road, Burghfield	Provision of a new outdoor classroom
<b>GRANTED</b>	<b>18/03042/HOUSE</b>	1 Gaston Villas, Firs End, Burghfield Common	Single storey side extension to widen the existing rear extension and allow internal alterations to enlarge and improve the current layout
<b>GRANTED</b>	<b>18/03035/ADV</b>	Co-Operative Food	Various signage

iii) **To deal with any other planning related matters**

a) **To discuss correspondence from Miller Homes in relation to the Firlands site and the provision of Open Spaces**

Members were advised of correspondence received from Miller homes in relation to the open spaces within the new development on Hollybush Lane. Miller homes have been advised that the development falls within the parish of Sulhamstead, not Burghfield, and therefore they are required to contact Sulhamstead Parish Council with their request accordingly. WBC have also been advised of the error of being presented to Burghfield in the first instance and not Sulhamstead.

b) **To discuss progress to date of the NDP and the future development of the plan overall**

Concerns were raised in relation to the overall progress of the NDP for Burghfield. Specifically, the production of a document, even in an outline format as a starting point to ensure overall progression.

Various discussions were held amongst members present to determine a way forward in the development of the NDP. Members discussed the allocation of housing within the parish, now and in the future, and the requirement for more proactive consultation within the community to ascertain exact locations and sizes of future developments.

Members urged the NDP group to complete their questionnaire. The final draft is to be presented at the April parish council for approval by members. Upon approval, the questionnaire is to be circulated with the June parish newsletter.

Dr R Longton advised that various chapters within the overall NDP were in progress. A request has been presented to the members of the committee to ensure the document is progressed with more urgency.

c) Member were alerted to the document "*Wokingham Strategic Framework Master Planning Document*" *Grazeley Growth Scenarios report* currently available via the WBC website for viewing.

**6. Transport**

i) **To consider any Highway or Road Safety improvements for implementation within the parish**

WBC are being pushed in relation to the current condition of the road surface of Reading Road. The improvements are scheduled for works within the 3-year plan, proposed for completion during 2021. WBC reiterated that a total of 158 miles had been repaired within the area during the current programme of improvements.

Concerns were raised in relation to the condition of the railway bridge and the surfacing of the road beyond. A request is to be presented for the area to be assessed and included within the programmed works accordingly.

ii) **To receive an update following concerns regarding speeding on Reading Road and the request submitted to WBC for a speed survey**

Further to concerns being raised by a local resident regarding the perceived speed of vehicles within the vicinity of Church Cottages, WBC were asked to undertake a speed survey to establish the extent of the speeding with the results indicating that the speeds are still overall good for a 50mph speed limit road. WBC also advised that their

speed co-ordinator had recently retired and until the post had been filled, no further surveys could be carried out.

Enquiries have been made with the local rural policing team for the historic data relating to accidents from the Reading Road, between The Mearings, Dean Copse Road and St. Mary's church for the past 10 years. The data will be forwarded to WBC upon receipt.

iii) To receive an update in relation to potential volunteers for launching Community Speedwatch within the parish

Clarification was sought from WBC in relation to the parish council requesting community speedwatch volunteers from within the parish. Training of the volunteers identified was requested, with WBC advising the need to attend a two-hour session at WBC. Individual or group sessions are not deemed operationally viable for WBC. A plea for further volunteers is to be presented at the next parish council meeting.

A request has been presented to WBC for the use of the SID for longer periods within the parish to address the three priority locations for speeding within the parish. Mr D Godwin advised there had been several changes in relation to the reporting of the data and usage of the SID.

**7. Safer Communities**

i) Policing & Anti-social behaviour issues

Clarification was presented in relation to the use of sniffer dogs at the Willink School. Further discussions are to be held with all parties.

**8. Parish Maintenance Issues**

i) To receive a report highlighting maintenance carried out during the previous month

The parish handyman continues to undertake all identified works.

ii) Footpaths & Bridleways within the parish

The bottom corner of the newly laid path running along the bottom of the Hatch Recreation Ground is experiencing water logging. WBC are to be asked to investigate accordingly.

iii) Grit bins

Following the recent spell of wintery weather, all grit bins require to be refilled. Various quotations, and alternative methods of filling the bins were obtained, with a competitive quote having been obtained. Members **resolved** unanimously to refill the grit bins now.

iv) To note any items within the parish requiring action

No further items were identified requiring action within the parish.

**9. To receive an update in relation to Section 106 projects within the parish and determine future projects**

The item was deferred to the next scheduled meeting due to item constraints.

**10. Matters for future discussion – S106 projects**

**11. To receive items for information only- No further items**

**Conclusion:** The Chairman declared the meeting closed at 21.05pm