

BURGHFIELD PARISH COUNCIL

DRAFT Minutes of the Infrastructure Committee Meeting

Date: Thursday 24th January 2019 **Time:** 7.45pm

Place: Burghfield village hall committee room

Present: Mr C Greaves (Chair) Mr T Ansell
Mr P Lawrence Dr R Longton
Mr D Godwin Mr D Kellaway
Miss M Cresser

Attending: Mrs C Morris (Parish Clerk) Assistant Clerk, Mrs C Stroud

Apoloiges: Mr D Godding

1. **To receive written requests for Disclosable Pecuniary Interest dispensations from members and verbal notification of any personal interest's members present may have on any items on the agenda**

There were no items upon the agenda that necessitated a member to present a written request for dispensations of a Disclosable Pecuniary Interest.

2. **Minutes of the last meeting of the Committee**

The minutes of the last meeting of the Infrastructure Committee having been held on 10 January and the draft minutes of 22 November 2018 having been circulated, were confirmed a correct record and signed by the presiding Chairman.

3. **Matters Arising on the Minutes**

- i) All matters arising are being addressed at the relevant point in the agenda.

4. **Neighbourhood Plan**

- i) To receive an update from the NDP Steering Committee and give consideration to any specific action points raised by the Steering committee for progress

Dr R Longton verbally updated members of recent developments, advising the NDP committee, specifically in relation to the progression of the questionnaire scheduled for distribution. A request was presented for a meeting with the parish council to ensure no duplication between the two questionnaires.

5. **Housing**

- i) To submit observations on Planning Applications before the Committee

| <u>App. No:</u> | <u>Location and Proposal</u> | <u>PC Decision</u> |
|-----------------|--|---|
| 18/03291/HOUSE | 26 Clayhill Road, Burghfield Common | First floor extension, two storey rear extension, detached garage at the front of the dwelling |
| | <i>Dr R Longton declared a personal interest and abstained from voting on the application.</i> | |
| 18/03274/HOUSE | 3 The Old Smithy, The Hatch, Burghfield | First storey front extension |

- ii) To receive and note any Planning Application Decisions received matters

| <u>WBC Decision</u> | <u>Application no.</u> | <u>Description</u> | <u>PC Decision</u> |
|-------------------------|------------------------|--------------------|--------------------|
|-------------------------|------------------------|--------------------|--------------------|

| | | | |
|----------------|-----------------------|--|---|
| GRANTED | 18/01629/FULD | The Bantam, Omers Rise, Burghfield Common | The demolition of the Bantam and the erection of 8x2 bedroom flats with associated parking and external works |
| GRANTED | 18/02935/HOUSE | Stanton Cottage, School Lane, Burghfield Common | Replacement porch at rear |
| GRANTED | 18/01013/FULD | Land South of Jordans Lane, Burghfield Common | Appeal Ref: APP/W0340/W18/3209346 Erection of two new dwellings 1x3 bed house and 1x2 bed two storey bungalow. Appeal determined on basis of written representations. PC can modify/withdraw previous representation |
| REFUSED | 18/02864/FUL | 2A New Cottages, Reading Road, Burghfield | Sub division and extension of existing 4 bed property into 1x2 bed and 1x4 bed properties, including landscape and parking alterations |
| GRANTED | 18/02739/HOUSE | 29 Clayhill Road, Burghfield Common, Reading | Two storey rear extension |

iii) **To deal with any other planning related matters**

a) **To receive correspondence from Miller Homes in relation to the Firlands site and the provision of Open Spaces**

Members were advised of correspondence received from Miller homes in relation to the open spaces within the new development on Hollybush Lane. Miller homes are to be advised that the development falls within the parish of Sulhamstead, not Burghfield and therefore they are required to contact Sulhamstead Parish Council with their request accordingly.

- b) Members were advised WBC had adopted the Sustainable Drainage Systems Supplementary Planning Document on 6th December 2018. SPDS are material considerations in planning process.
- c) Comments in relation to the West Berkshire Local Plan Review (LPR) to 2036 Regulation 18 consultation were submitted on behalf of the parish council.
- d) Details, and additional drawings, were presented from WBC in relation to the removal of the totem pole at 31-33 Clayhill Road.

6. **Transport**

- i) To consider any Highway or Road Safety improvements for implementation within the parish

Concerns were raised in relation to the newly installed frame housing trolleys outside Tesco in Hollybush Lane. Investigations are to be made as to the ownership of the pathway upon which the structure has been installed.

- ii) To note the correspondence received from WBC in relation to parishioners concerns regarding speeding on the Reading Road

Further to concerns being raised by a local resident regarding the perceived speed of vehicles within the vicinity of Church Cottages, WBC have been asked to undertake a speed survey to establish the extent of the speeding. A detailed report is to be presented at the next meeting.

Enquiries are to be made with the local rural policing team to request the historic data relating to accidents from the Reading Road, between The Mearings, Dean Copse Road and St. Mary's church. The data is to be forwarded to WBC upon receipt.

- iii) To receive an update in relation to the potential purchase of a speed radar unit

Further to being advised Mortimer Parish Council are in the process of purchasing a speed radar unit, liaison was held with the clerk to determine the criteria upon which permission has been obtained via WBC. SMPC advised that the unit was to be purchased via a Members bid, on the proviso the unit is shared with the local surrounding parishes.

Members gave consideration to placing an article in the next newsletter requesting community speedwatch volunteers from within the parish. Provision of training of the volunteers identified is to be requested from WBC. Investigations are also to be made into the costs of a SID device for use within the parish.

A request is to be presented to WBC for the use of the SID for longer periods within the parish to address the three priority locations for speeding within the parish. The area identified were as follows:

- Theale Road (St. Mary's School)
- Clayhill Road (Hawksworth to junction of Theale Road)
- Reading Road (from Church to Tesco crossroads).

7.

Safer Communities

- i) Policing & Anti-social behaviour issues

A local resident expressed their concerns regarding the car park in Tarragon way, at Burghfield Vets, specifically in relation to youths hanging around after hours. They expressed a wish for the car park to be locked everyday to deter the behaviour. Members requested a response is presented to the resident to log the incidents by calling 101 each time. The resident is to be advised to contact WBC direct as owners of the car park.

8.

Parish Maintenance Issues

- i) To receive a report highlighting maintenance carried out during the previous month

The parish handyman continues to ensure all the hedges within the parish are maintained accordingly. Clearance works have also commenced at the Common allotment site to ensure all debris is

removed.

ii) Footpaths & Bridleways within the parish

Members resolved that a request is presented to WBC for the condition of the footpath from School Lane, between Birch Road and Clayhill Road, is addressed.

iii) Grit bins

All parish owned grit bins have been topped up in preparation for any wintery weather.

Members were advised of an additional grit bin within the parish, located at the junction of Abbey Park. The parish handyman has been asked to ensure it is filled prior to the adverse weather predicted.

A request was presented for an additional grit bin in Lambden Way. Members considered the request, and due to the close proximity of an existing grit bin in Barn Owl Way, the request was declined.

iv) To note any items within the parish requiring action

No further items were identified requiring action within the parish.

9. To receive an update in relation to Section 106 projects within the parish and determine future projects

A meeting was held with WBC to progress the outstanding S106 projects. Due to the time required to consider the various schemes in more detail, the item was deferred until the next meeting.

A request is to be presented to WBC to consider whether any specific works within the projects identified could be undertaken by the parishes themselves.

10. Matters for future discussion – Co-ordinated approach when responding to larger developments

11. To receive items for information only

No further items for information.

Conclusion: The Chairman declared the meeting closed at 21.22pm