

BURGHFIELD PARISH COUNCIL

A meeting of the Parish Council was held at Burghfield Village Hall on **Thursday 14th July 2016**, commencing at 7.45pm

Present: Mr P Lawrence, Mrs T Hipwell, Mr I McFarlane, Miss M Cresser, Mr C Greaves, Mr D Godding, Mr N Morse, Mrs A Gallagher, Dr R Longton, Mr D Godwin, Mr T Ansell, Mr R Hannington, Mrs L Sharp, Mr P Wilkins

In Attendance: Clerk to the Parish Council

Apologies: Mr J Sayer, Mr M Paterson-Borland, Mrs C Jackson-Doerge, Village Hall manager

Absent: Mr B Nielsen

Open Meeting

Mr G Townsend updated members present of the plans in relation to the proposed Beer Festival in September. The relevant documentation is to be reviewed by the Community Committee at their next scheduled meeting.

62. To receive any written requests for Disclosable Pecuniary Interest dispensations from Members

There were no items upon the agenda that necessitated a member to present a written request for dispensations for a Disclosable Pecuniary Interest.

63. Minutes of the last Parish Council meeting

Resolved that the minutes of the meeting of the Parish Council held on 9 June 2016 be approved as a true and correct record and signed by the presiding Chairman.

64. Matters Arising on the Minutes

The Annual Return has been forwarded to the council's external auditors, Mazars for review. The Annual Bike Ride proved popular once again. Thanks were expressed to all volunteers who assisted in ensuring the event was a success.

65. Chairman's Report

The presiding Chairman gave a brief report on activities and events attended since the last meeting including the annual bike ride. Thanks were expressed to everyone who helped to ensure the event was a great success. Mr P Lawrence advised he attended the "Building Communities Together" encouraging local organisations to work together more effectively. The Communications committee were asked to investigate to possibility of a lunch celebrating the works of the local voluntary groups in November.

66. District Council Report

A written report was provided by District Cllr C Jackson-Doerge for members information.

67. To give consideration to the Electoral review of West Berks Council

Members present discussed the proposed Electoral Review of West Berks Council. Questions are to be forwarded to the clerk prior to a request for a meeting to be scheduled to understand the implications of the review fully.

68. Village Hall

The clerk read a written report prepared by the Village Hall Manager highlighting the activities at the hall during June and presented the schedule of payments for July 2016, which are appended to the minutes.

69. To receive the minutes of the Infrastructure Committee meetings held on 9 June and the draft minutes of the meeting held on 23 June 2016 and approve the recommendations there in

It was **resolved** that the minutes of the Infrastructure Committee meeting held on 9 June and the draft minutes of the meeting held on 23 June 2016, a copy of which have been circulated to all members, be approved and the recommendations there in be endorsed and adopted as presented.

70. To receive and update and give consideration to any specific actions points raised by the NDP Steering committee

Dr R Longton provided a verbal update to members present; highlighting progress to date. The next meeting being scheduled for 19th July 2016.

71. To receive the minutes of the meeting of the Community Committee meeting held on 16 June 2016 and approve the recommendations there in

It was **resolved** that the minutes of the Community Committee meeting held on 16 June, a copy of which have been circulated to all members of the council, be approved and the recommendations there in be endorsed and adopted as presented.

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72. To receive an update in relation to West Berks owned Salt bins within the parish

Members present were advised of the resolution by West Berks Council to no longer provide grit bins. The community committee, in conjunction with the finance committee, **resolved** unanimously to adopt all 15 grit bins within the parish and ensure adequate supplies are maintained throughout the winter season. Proposed by Miss M Cresser, seconded by Mr C Greaves and **resolved** unanimously that the parish council adopt all grit bins currently in the ownership of WBC.

73. To give consideration to the proposed extinguishment of Public Footpaths Burghfield 2 (part) and Burghfield 22, Searle's Farm

Members gave consideration to the information received by West Berks Council for the proposed extinguishment of public footpaths Burghfield 2 and Burghfield 22. Members present **resolved** unanimously to request that footpath 22 is maintained as a footpath to the boundary of Searle's Farm. It was further resolved that footpath 22 should be extinguished accordingly.

74. To receive the minutes of the meeting of the Governance & Finance Committee held on 23 June 2016 and approve the recommendations there in

It was resolved that the minutes of the Governance & Finance Committee meeting held on 23 June 2016 a copy of which have been circulated to all members of the council, be approved and the recommendations there in be endorsed and adopted as presented.

75. To receive and approve the Equality Act Policy as presented for implementation

Resolved to adopt the Equality Act policy as presented for immediate implementation. Proposed by Miss M Cresser, seconded by Mrs L Sharp and **resolved** unanimously to adopt as presented.

76. To receive the minutes of the meeting of the Communications Committee held on 30 June 2016 and approve the recommendations there in

It was resolved that the minutes of the Communications Committee meeting held on 30 June 2016 a copy of which have been circulated to all members of the council, be approved and the recommendations there in be endorsed and adopted as presented

77. To receive an update regarding the "Have a Field Day" on Sunday 17th July

Plans are progressing well in preparation for the "Have a Field Day" on Sunday 17th July 2015. Thanks were expressed to those who offered their services and support for the event. Further volunteers were requested to ensure its full success. A task list was circulated to members for their assistance.

78. Reports from Parish Council Representatives attending meetings of Outside Bodies to which they have been appointed

Miss M Cresser advised she had attended the BNAG meeting.
Dr R Longton advised he had attended the BNAG meeting, NDP Steering Committee meeting, Wokefield Advisory Committee meeting, AWE Liaison Committee meeting and the PCSO quarterly update.

79. Financial Matters:

- i. **Accounts Reconciliation as at 30 June 2016**
The accounts reconciliation statements for 30 June 2016 were received and noted being appended to the minutes.
- ii. **Accounts for Payment.**
Resolved that the items for payment shown on the list attached to the minutes be authorised for payment, such sums to be debited to the account of the Parish Council.

80. To request any items or events requiring any action or publicity by the Communications Committee

No specific items were identified.

81. To receive the PCSO report for June 2016 and consider any issues thereto

Members present noted the PCSO report for June. No further items were highlighted.

82. Matters for future discussion

No items were identified

83. Clerks items for information

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| 21st June | Infrastructure Committee | 6.30pm |
| 21st June | Community Committee | 8.00pm |

The next full parish council meeting will be held on Thursday 8th September 2016. The Chairman declared the meeting closed at 20.56pm.