

# BURGHFIELD PARISH COUNCIL

A meeting of the Parish Council was held at the Village Hall on **Thursday 12<sup>th</sup> February 2015**, commencing at 7.45p.m.

**Present:** Mr P Lawrence, Mr C Greaves, Mrs T Hipwell, Mr D Godwin, Miss M Cresser, Mr D Godding, Dr R Longton, Ms A Trueman, Mr N Morse, Mr B Neilson, Mrs A Gallagher, Mr M Paterson-Borland

**In Attendance:** Clerk to the Parish Council and 1 member of the public

**Apologies:** Mr P Wilkins, Mr I McFarlane, Mr J Sayer and the Village Hall Manager

**Absent:** Mr R Hannington

## **Open Meeting**

The member of public present expressed their interest in the current vacancy upon the council, providing a brief presentation highlighting what they felt they could bring to the council with a request for additional information on what the role entailed.

### **157. To receive any written requests for Disclosable Pecuniary Interest dispensations from Members**

There were no items upon the agenda that necessitated a member to present a written request for dispensations for a Disclosable Pecuniary Interest.

### **158. Minutes of the last Parish Council meeting**

**Resolved** that the minutes of the meeting of the Parish Council held on 8 January 2015 be approved as a true and correct record and signed by the presiding Chairman.

### **159. Matters Arising on the Minutes**

As approved at the last meeting, the precept request has been served upon West Berkshire Council for financial year beginning 1<sup>st</sup> April 2015.

The signed PCSO contract has been returned to Thames Valley Police for renewal for a further 12 month period.

### **160. To ascertain which committees the newly co-opted Parish Councillors appointed are to serve upon**

All documentation has been duly signed by the newly co-opted members upon the council.

Mrs A Gallagher advised of her wishes to sit upon both the Community and Communications Committee.

Mr M Paterson-Borland advised his preference for the Community and Governance & Finance Committee.

Mr P Wilkins is to sit upon the Infrastructure Committee to ensure a fair balance of members.

### **161. Chairman's Report**

The presiding Chairman gave a brief report on activities and events attended since the last meeting.

A request was presented by the chairman for Members bid suggestions to be programmed into the November agenda in the future to ensure ideas are forwarded with sufficient time to be duly considered for suitability.

### **162. District Council Report**

Dr R Longton presented a brief verbal report to members highlighting specific concerns relating to Burghfield. A copy of the report is attached to the minutes for reference.

### **163. Village Hall**

The Village Hall Manager forwarded a written report highlighting the activities at the hall during the previous month and presented the schedule of payments for January 2015, which are appended to the minutes.

### **164. To receive the minutes of the Infrastructure Committee meetings held on 8 January and the draft minutes of the meeting held on 22 January 2015 and approve the recommendations there in**

It was **resolved** that the minutes of the Infrastructure Committee meeting held on 8 January and the draft minutes of the meeting held on 22 January 2015, a copy of which have been circulated to all members of the council, be approved and the recommendations there in be endorsed and adopted as presented.

### **165. To receive an update in relation to the Community Speedwatch Campaign**

Further deployment of the speed watch equipment was scheduled this week with specific roads having been determined by the Infrastructure Committee at their previous meeting. Members hoped the same impact on driver's speeds within the parish was achieved once again. Members of the council thanked Mr D Godwin for all his work in initiating and administering the scheme.

### **166. To receive the minutes of the meeting of the Community Committee meeting held on 15 January 2015 and approve the recommendations there in**

It was **resolved** that the minutes of the Community Committee meeting held on 15 January 2015, a copy of which have been circulated to all members of the council, be approved and the recommendations there in be endorsed and adopted as presented.

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**167. To receive an update from the Community Committee regarding the proposed installation of the Multi Use Games area on the Common Recreation Ground**

Members were advised that West Berks Council had granted full planning permission for the installation of a Multi-Use Games Area on the Common Recreation Ground. Works are scheduled to commence on Monday 23<sup>rd</sup> February 2015 for a 4 week period.

**168. To receive the minutes of the meeting of the Communications Committee meeting held on 29 January 2015 and approve the recommendations there in**

It was **resolved** that the minutes of the Communications Committee meeting held on 29 January 2015 a copy of which have been circulated to all members of the council, be approved and the recommendations there in be endorsed and adopted as presented. The spring edition of the Newsletter is scheduled to be distributed early March.

**169. To receive an update from the Communications Committee regarding the scheduled Diary of Events for 2015**

The Communications Committee advised members of the following events scheduled for 2015:

|                             |   |  |
|-----------------------------|---|--|
| Attendance at the May Fayre | - | Sunday 10 <sup>th</sup> May 2015       |
| Burghfield Bike Ride        | - | Sunday 14 <sup>th</sup> June 2015      |
| Have a Field Day            | - | Sunday 12 <sup>th</sup> July 2015      |
| MacMillan Coffee morning    | - | Friday 25 <sup>th</sup> September 2015 |

All members are encouraged to offer support for the scheduled events to help raise the profile of the parish council within the local community.

**170. Reports from Parish Council Representatives attending meetings of Outside Bodies to which they have been appointed**

Miss M Cresser attended a meeting with the Burghfield & Mortimer Volunteer Bureau, providing an update to members present.

**171. Financial Matters:**

**i. Accounts Reconciliation as at 31<sup>st</sup> January 2015**

The accounts reconciliation statements for the month ending 31<sup>st</sup> January 2015 were received and noted being appended to the minutes.

**ii. Accounts for Payment.**

**Resolved** that the items for payment shown on the list attached to the minutes be authorised for payment, such sums to be debited to the account of the Parish Council.

Proposed by Mr M Paterson-Borland, seconded by Mr N Morse and **resolved** unanimously the following internal transfers be actioned - £50,000 to Newbury Building Society and £65,000 to the Unity 90 day account.

**172. To request any items or events from the Committee Chairman requiring any action or publicity by the Communications Committee**

No items were presented by committee chairman requiring action or publicity by the Communications Committee.

**173. To receive the PCSO report for January 2015 and consider any issues in relation thereto**

The PCSO partially funded activity report for January 2015 was presented and received by members present.

**174. Matters for future discussion**

No items were raised by members

**175. Clerks items for information**

Members were updated in regard to the meetings scheduled for the rest of the month.

|                  |                                |        |
|------------------|--------------------------------|--------|
| 19th             | Community Committee            | 7.30pm |
| 26 <sup>th</sup> | Governance & Finance Committee | 6.30pm |
| 26th             | Infrastructure Committee       | 7.45pm |

Members were advised of the dates for submission of election papers to West Berks Council scheduled for 7<sup>th</sup> May 2015.

The next full parish council meeting will be held on Thursday 12<sup>th</sup> March 2015.

The Chairman declared the meeting closed at 20.52pm