

# BURGHFIELD PARISH COUNCIL

A meeting of the Parish Council was held in the West Wing, Village Hall on **Thursday 10<sup>th</sup> September 2015**, commencing at 7.45p.m.

**Present:** Mr P Lawrence, Mrs T Hipwell, Mr D Godwin, Mr P Wilkins, Miss M Cresser, Mr D Godding, Dr R Longton, Ms A Trueman, Mr N Morse, Mr B Neilson, Mrs A Gallagher, Mr M Paterson-Borland  
**In Attendance:** Clerk to the Parish Council, the Village Hall Manager and 4 members of the public  
**Apologies:** Mrs L Sharp, Mrs C Jackson-Doerge, Mr J Sayer, Mr R Hannington, Mr C Greaves, Mr I McFarlane

## Open Meeting

A local resident presented their feedback in response to the public consultation regarding potentially extending the Common Recreation Ground car park. Due to the number of buses being reduced on a Sunday passing along Recreation Road, the parking situation appears to have eased slightly. This has highlighted to the resident whether there is an actual need for the extension at all. Mr P Lawrence advised that the item would be considered in further detail by members of the Infrastructure Committee at their next scheduled meeting on Thursday 24<sup>th</sup> September.

### 74. To receive any written requests for Disclosable Pecuniary Interest dispensations from Members

There were no items upon the agenda that necessitated a member to present a written request for dispensations for a Disclosable Pecuniary Interest.

### 75. Minutes of the last Parish Council meeting

**Resolved** that the minutes of the meeting of the Parish Council held on 16 July 2015 be approved as a true and correct record and signed by the presiding Chairman.

### 76. Matters Arising on the Minutes

Following further discussion and investigation, the organisers of the Burghfest (Burghfield Beer Festival) advised that the event would be postponed until 2016.

Café B has been successfully operating from the Pavilion throughout the summer period. A meeting has been scheduled to determine future plans with a proposal to be discussed at the next Community committee meeting.

### 77. Chairman's Report

The presiding Chairman gave a brief report on activities and events attended since the last meeting.

### 78. District Council Report

A written report was forwarded by Mr I Morris, and read by the clerk, bringing members of the parish council up to date on Burghfield issues. Congratulations were expressed to Dr R Longton in him being awarded an honorary award for services to West Berkshire Council.

### 79. Village Hall

The Village Hall Manager forwarded a written report highlighting the activities at the hall during July & August and presented the schedule of payments for August 2015, which are appended to the minutes. Confirmation was sought by the Village Hall Manager regarding the colour of the replacement chairs for the village hall. **Resolved** unanimously that an order is placed for 108 **black** upholstered chairs.

### 80. To receive the minutes of the Infrastructure Committee meetings held on 16 July and the draft minutes of the meeting held on 30 July 2015 and approve the recommendations there in

It was **resolved** that the minutes of the Infrastructure Committee meeting held on 16 July and the draft minutes of the meeting held on 30 July 2015, a copy of which have been circulated to all members of the council, be approved and the recommendations there in be endorsed and adopted as presented.

### 81. To receive the minutes of the Extraordinary Infrastructure Committee meeting held on 20 August 2015 and approve any recommendations there in

It was **resolved** that the minutes of the Infrastructure Committee meeting held on 20 August 2015, a copy of which have been circulated to all members of the council, be approved and the recommendations there in be endorsed and adopted as presented.

### 82. To receive the minutes of the meeting of the Community Committee meeting held on 23 July 2015 and approve the recommendations there in

It was **resolved** that the minutes of the Community Committee meeting held on 23 July 2015, a copy of which have been circulated to all members of the council, be approved and the recommendations there in be endorsed and adopted as presented.

Member were advised that following approval for the under 9's to train at the Hatch during September and November, an alternative location had been sought and was therefore no longer required.

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**83. To receive an update in relation to the transfer of ownership of Auclum Green**

The lease has now been signed by both West Berks Council and Burghfield Parish Council, resulting in the transfer having been completed. All documentation is currently with the council's solicitor being prepared for circulation to all parties for filing and future reference. The parish handyman is to be asked to include the area within the grass cutting schedule as soon as possible.

**84. Reports from Parish Council Representatives attending meetings of Outside Bodies to which they have been appointed**

Ms A Trueman advised she had attended a Burghfield Charities meeting, Dr R Longton had attended a meeting of the Wokefield Advisory Group, Blands Trust and the BNAG. Miss M Cresser had also attended the BNAG meeting.

**85. Financial Matters:**

**i. Accounts Reconciliation as at 31<sup>st</sup> July & 31<sup>st</sup> August 2015**

The accounts reconciliation statements for 31<sup>st</sup> July and 31<sup>st</sup> August 2015 were received and noted being appended to the minutes.

**ii. Accounts for Payment.**

**Resolved** that the items for payment shown on the list attached to the minutes be authorised for payment, such sums to be debited to the account of the Parish Council.

Members were advised that a Section 106 agreement relating to planning application 11/02411/FULD for the value of £2,075.36 towards improvements to existing public open spaces had been received.

**86. To request any items or events from the Committee Chairman requiring any action or publicity by the Communications Committee**

No items were presented by committee chairman requiring action or publicity by the Communications Committee.

**87. To appoint stewards to represent the Parish Council for the Remembrance Day Parade on Sunday 8<sup>th</sup> November**

The following members offered their services as volunteers for the Remembrance Day Parade – Mr N Morse, Mr I Macfarlane, Mr D Godwin and Mr C Greaves. Details relating to the upcoming Remembrance Day Parade were distributed to members who had kindly volunteered to be stewards for the event. High visibility jackets are to be distributed with a reminder they must be worn at all times.

**88. To receive the PCSO report for August 2015 and consider any issues in relation thereto**

The PCSO partially funded activity report for August 2015 was presented and received by members present. A request is to be presented to the PCSO for attendance, at least on a quarterly basis, at parish council meetings.

**89. Matters for future discussion**

First Aid update, Responses to items posted via Social Media, Speed Indicator Device deployment.

**90. Clerks items for information**

Members were advised the District Parish Council was due to be held on 13 October 2015, West Berks Council offices from 6.30pm.

A request was presented from the WI to attend the October meeting and make a short presentation regarding their Centenary celebrations planning for June 2017.

Members were updated in regard to the meetings scheduled for the rest of the month:

17th	Community Committee	7.45pm
24th	Infrastructure Committee	7.30pm

The next full parish council meeting will be held on Thursday 8<sup>th</sup> October 2015. The Chairman declared the meeting closed at 20.32pm