

BURGHFIELD PARISH COUNCIL

A meeting of the Parish Council was held in the West Wing, Village Hall on **Thursday 8th October 2015**, commencing at 7.45p.m.

Present: Mr P Lawrence, Mrs T Hipwell, Mr D Godwin, Mr I McFarlane, Mr R Hannington
Miss M Cresser, Mr D Godding, Dr R Longton, Ms A Trueman, Mr N Morse,
In Attendance: Mr B Neilson, Mrs A Gallagher, Mr M Paterson-Borland, Mrs L Sharp, Mr C Greaves
Clerk to the Parish Council, the Village Hall Manager, 4 members of the public and PC
McDonnell
Apologies: Mrs C Jackson-Doerge, Mr J Sayer, Mr P Wilkins

Open Meeting

Following a request being presented, 2 members of the Burghfield WI gave a short presentation regarding their Centenary celebrations planned throughout 2017. Formal requests for financial assistance for the planned activities are to be forwarded to the Finance Committee for their consideration. The Chairman thanked the WI for attending and highlighting the good work of the WI within the parish during the previous 100 years. PC McDonnell introduced himself to members, providing an overview of his role within the area and answering specific questions raised by those present.

91. To receive any written requests for Disclosable Pecuniary Interest dispensations from Members

There were no items upon the agenda that necessitated a member to present a written request for dispensations for a Disclosable Pecuniary Interest.

92. Minutes of the last Parish Council meeting

Resolved that the minutes of the meeting of the Parish Council held on 10 September 2015 be approved as a true and correct record and signed by the presiding Chairman.

93. Matters Arising on the Minutes

All matters are being dealt with at the relevant point in the agenda.

94. Chairman's Report

The presiding Chairman gave a brief report on activities and events attended since the last meeting, highlighting his attendance at Mrs C Mundy's funeral. Sympathy was expressed by members present for the sudden loss of Mrs C Mundy. A special thank you was expressed to both Mrs T Hipwell and Mr D Godwin for their help, support and superb organisation of the Macmillan Coffee morning, raising a fantastic £410. The chairman was also in attendance at a meeting with Sulhamstead and Stratfield Mortimer to discuss the future of the partially funded PCSO role. Members were reminded that as councillors they had no authority to act as an individual for the council. The importance of ensuring correct information is disseminated to local residents was also highlighted.

95. District Council Report

No report.

96. Village Hall

The Village Hall Manager forwarded a written report highlighting the activities at the hall during September and presented the schedule of payments for October 2015, which are appended to the minutes.

97. To receive the minutes of the Infrastructure Committee meetings held on 10 September and the draft minutes of the meeting held on 24 September 2015 and approve the recommendations there in

It was **resolved** that the minutes of the Infrastructure Committee meeting held on 10 September and the draft minutes of the meeting held on 24 September 2015, a copy of which have been circulated to all members of the council, be approved and the recommendations there in be endorsed and adopted as presented.

98. To receive an update in relation to the Burghfield PC owned LED street light replacement programme

The second phase of the LED street light replacement programme has been initiated. 5 lanterns are to be replaced at the following locations:
Goodwood Close, Blands Close, School Lane and the footpath from Blands Close to School Lane. The works are scheduled to be completed during January 2016.

99. To receive the minutes of the meeting of the Community Committee meeting held on 17 September 2015 and approve the recommendations there in

It was **resolved** that the minutes of the Community Committee meeting held on 17 September, a copy of which have been circulated to all members of the council, be approved and the recommendations there in be endorsed and adopted as presented.

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100. To give consideration to the proposal for Café B to operate from the Pavilion on Saturday mornings

Following the success of Café B operating from the Pavilion during the summer period, a proposal has been put forward for consideration to be given to the opening of the café on a Saturday morning for the under 9's and 11's football. Proposed by Dr R Longton, seconded by Mr C Greaves and **resolved** unanimously to grant permission for Café B to operate on a Saturday morning for an initial period of 6 weeks. Should the sessions prove successful, a further request to continue until the end of the football season is to be presented.

101. Reports from Parish Council Representatives attending meetings of Outside Bodies to which they have been appointed

No reports.

102. Financial Matters:

- i. **Accounts Reconciliation as at 30th September 2015**
The accounts reconciliation statements for 30 September 2015 were received and noted being appended to the minutes.
- ii. **Accounts for Payment.**
Resolved that the items for payment shown on the list attached to the minutes be authorised for payment, such sums to be debited to the account of the Parish Council.
- iii. **To consider any capital schemes and projects for inclusion within the draft budget for financial year 2016/2017**
Members gave consideration to any capital schemes or projects for consideration and subsequent inclusion within the draft budget 2016/2017. The following projects are to be presented to the Finance committee for inclusion:

Refurbishment of the Skate Park, increase in tree surgery budget allocation

103. To request any items or events from the Committee Chairman requiring any action or publicity by the Communications Committee

No items were presented by committee chairman requiring action or publicity by the Communications Committee.

104. To appoint stewards to represent the Parish Council for the Remembrance Day Parade on Sunday 8th November

The following members offered their services as volunteers for the Remembrance Day Parade – Mr N Morse, Mr I Macfarlane, Mr D Godwin, Mr M Paterson-Borland, Mrs L Sharp and Mr C Greaves. Details relating to the upcoming Remembrance Day Parade were distributed to members who had kindly volunteered to be stewards for the event. High visibility jackets are to be distributed with a reminder they must be worn at all times.

105. To note the minutes of the NAG meeting held on 4 August 2015

Members present noted the minutes of the NAG meeting held on the 4th August 2015.

106. To receive the PCSO report for September 2015 and consider any issues in relation thereto

The PCSO partially funded activity report for September 2015 was presented and received by members present.

107. Matters for future discussion

First Aid update, improvements to Pinchcut play area and footpath, use of Facebook in the publication of planning applications being considered by the infrastructure committee.

108. Clerks items for information

Members were advised the District Parish Conference was due to be held on 13 October 2015, West Berks Council offices at 6.30pm.

Members were advised of the invitation from Burghfield Scouts to their Fun Day on Saturday 17th October, commencing at 2pm.

Members were updated in regard to the meetings scheduled for the rest of the month:

15 th	Communications Committee	6.30pm
15 th	Community Committee	7.45pm
22 nd	Governance & Finance Committee	6.30pm
22 nd	Infrastructure Committee	7.45pm

The next full parish council meeting will be held on Thursday 12th November 2015.
The Chairman declared the meeting closed at 21.00pm