

BURGHFIELD PARISH COUNCIL

A meeting of the Parish Council held at the Village Hall on Thursday 12 October 2017, commencing at 7.45 p.m.

Present: Mr Paul Lawrence, Mr I Macfarlane, Mr C Greaves, Dr R Longton, Mr D Godwin, Ms T Hipwell, Ms A Gallagher, Mrs L sharp, Mr N Morse, Miss M Cresser, Mr R Hannington, Mr T Ansell, Mr B Neilson, Mr D Kellaway
In Attendance: Clerk to the Parish Council, District Cllr I Morrin
Apologies: Mrs C Jackson-Doerge, Mr M Paterson-Borland, Mr D Godding, Village Hall Manager

Open Meeting

Due to there not being any members of the public present the chairman opened the meeting accordingly.

099. To receive any written requests for Disclosable Pecuniary Interest dispensations from Members

There were no items upon the agenda that necessitated a member to present a written request for dispensations for a Disclosable Pecuniary Interest

100. Minutes of the last Parish Council meeting

Resolved that the minutes of the meeting of the Parish Council held on 14 September 2017 be approved as a true and correct record and signed by the Chairman.

101. Matters Arising on the Minutes

The vacancy for an assistant to the parish clerk has been advertised accordingly, with applicant interviews scheduled for week commencing 16th October 2017.

A meeting has been held with WBC to discuss potential areas for Devolution within the parish. The Community committee continue to review and will present recommendations to the full council in due course.

102. Chairman's Report

The presiding Chairman gave a brief report on activities and events attended since the last meeting, expressing his condolences following the sudden death of Councillor P Wilkins.

Mr P Lawrence expressed his thanks to the various volunteers who assisted at the Macmillan Coffee Morning on Friday 29th September.

Congratulations were expressed to the organisers for another successful Beer Festival.

Mr P Lawrence advised a meeting with the key stakeholders of the Community hub was held to determine a specifics list. A further update will be provided later in the agenda.

103. District Council Report

A written report was presented by District Cllr I Morrin updating members of district matters, specifically in relation to the potential Grazeley Garden City development. Members present raised concerns regarding the disposal of household waste and the charges being applied by WBC. An update as to when the planning application for the expansion of Padworth recycling centre is scheduled to be submitted was also requested.

104. Village Hall

The Clerk read the written report forwarded by the Village Hall Manager highlighting activities at the hall during the previous month and presented the schedule of payments for September 2017, which are appended to the minutes.

105. To receive the minutes of the meeting of the Infrastructure Committee meeting held on 14 September and the draft minutes of the meeting held on 28 September 2017 and approve the recommendations therein

The minutes of the meeting of the Infrastructure Committee held on 14 September and the draft minutes of the meeting held on 28 September 2017 were received and the proceedings endorsed and adopted.

106. To receive the minutes from the last NDP Steering Committee meeting and give consideration to any specific actions points raised by the NDP Steering committee

Dr R Longton provided a verbal update to members of the recent works undertaken by the NDP Steering Committee, advising the committee had met on the 10th October. The committee are currently seeking advice from the Monitoring Officer at WBC with regard to potentially instructing a planning advisor. Mr P Lawrence reiterated his request made at the previous meeting for an updated project and budget plan.

107. To receive the minutes of the meeting of the Governance & Finance Committee meeting held on 7 September 2017 and approve the recommendations therein

The minutes of the meeting of the Governance & Finance Committee held on 7 September 2017 were received and the proceedings endorsed and adopted.

108. To receive the minutes of the meeting of the Community Committee meeting held on 21 September 2017 and approve the recommendations therein

The minutes of the meeting of the Community Committee held on 21 September 2017 were received and the proceedings endorsed and adopted. The committee continues to review the Devolution Portal to determine where an

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Expression of interest for additional works within the parish is to be submitted. A meeting has been held with WBC to progress matters. A number of questions were raised with further information being sought. Upon clarification of the requested details, a full report will be presented and reviewed by the committee for recommendation. A detailed review of assets held by West Berks Council within the parish was being considered to identify any potential areas where an expression of interest for a transfer could be presented

109. To receive an update in relation to the potential development of a Community Hub

The Community Hub Working Party met in September with the potential user groups. A wish list has been devised, highlighting the various features required for each of the groups. Architects are being sought to assess suitability of the building in its current format. Discussions will commence with the architects upon clarification as to whether the current building is to be extended or replaced.

110. Reports from Parish Council Representatives attending meetings of Outside Bodies to which they have been appointed.

Miss M Cresser & Dr R Longton advised they had attended a BMNAG meeting, updating members on points of note.

111. To appoint stewards to represent the Parish Council for the Remembrance Day Parade on Sunday 8 November 2015

The following members offered their services at the upcoming Remembrance Day Parade as marshals:

Mr D Godwin, Mr T Ansell, Mr D Kellaway, Mr C Greaves

112. Financial Matters:

i. Accounts Reconciliation as at 30 September 2017.

The accounts reconciliation statements for the month ending 30 September 2017 were received and noted and are appended to the minutes.

ii. Accounts for Payment.

Resolved that the items for payment shown on the list attached to the minutes be authorised for payment, such sums to be debited to the account of the Parish Council

iii. To request & give consideration to any capital schemes or projects for inclusion within the draft budget for financial year 2017/2018

Members considered any additional schemes or projects in the preparation of the estimates of expenditure for the forthcoming financial year:

Resolved unanimously to delegate powers to the Governance & Finance Committee to incorporate within the capital schemes and projects any items identified for inclusion by the various committees following their review which could have any financial impact. A draft budget will be presented in January for consideration. Monies remaining in the fund at year end from existing following projects are to be allocated to the same projects for completion during financial year 2018/2019

113. To receive an update regarding ASB or policing issues within the parish and determine any action required

The police have advised of their intention to establish a SIAG (Specific Incident Action Group) to assist in obtaining the required information to enable convictions of the perpetrators. Further details are awaited, specifically in relation to a date for a further public meeting to gauge interest locally. to be presented by the police.

114. Matters for future discussion

No items were identified.

115. Clerks items for information

The Clerk advised members of the meeting schedule for September:

Community Committee	-	19 th October @ 7.30pm
Infrastructure Committee	-	26 th October @ 7.30pm

The November parish council meeting is scheduled for Thursday 9th November 2017.

The Chairman declared the meeting closed at 20.40pm