

BURGHFIELD PARISH COUNCIL

A meeting of the Parish Council was held at the Village Hall on **Thursday 8th January 2015**, commencing at 7.45p.m.

Present: Mr P Lawrence, Mr C Greaves, Mrs T Hipwell, Mr D Godwin, Mr I McFarlane, Miss M Cresser, Mr D Godding, Dr R Longton, Ms A Trueman, Mr D Gregory, Mr N Morse
In Attendance: Clerk to the Parish Council, Village Hall Manager, 3 members of the public, representative from AWE
Apologies: Mr B Neilson, Mr R Hannington, Mr J Sayer

Open Meeting

A representative from AWE gave a brief presentation to members present regarding the planning application due for submission to WBC for the alleviation of flooding in and around the site. Members thanked Mr Steele for his attendance and for answering any queries members raised.

136. To receive any written requests for Disclosable Pecuniary Interest dispensations from Member

There were no items upon the agenda that necessitated a member to present a written request for dispensations for a Disclosable Pecuniary Interest.

137. Minutes of the last Parish Council meeting

Resolved that the minutes of the meeting of the Parish Council held on 13 November 2014 be approved as a true and correct record and signed by the presiding Chairman.

138. Matters Arising on the Minutes

Progress is ongoing in relation to the installation of the Defibrillator cabinet at the village hall with investigations currently underway to ensure full legal compliance. The Community committee will continue their investigations accordingly.

139. To co-opt Parish Councillors to fill the casual vacancies and appoint the newly co-opted councillors to serve upon the committee structure

Proposed by Miss M Cresser, seconded by Mr M Paterson-Borland and **resolved** by a majority vote to co-opt Mr P Wilkins following his expression at the previous months meeting to become a member of Burghfield Parish Council. Mr P Wilkins is to sign his declaration of acceptance of office at the next meeting, which will also be countersigned by the Clerk.
Mr P Wilkins is to observe each of the committees in action before providing confirmation of his preference.

140. Chairman's Report

The presiding Chairman gave a brief report on activities and events attended since the last meeting. Mr P Lawrence advised members of Mr D Gregory's decision to stand down from the council. Mr Gregory wished to express that he had enjoyed his time serving upon the council but felt unable to commit the time required to the role. Members thanked Mr Gregory and wished him well for the future.

141. District Council Report

Dr R Longton presented a brief verbal report to members highlighting specific concerns regarding the potential level of development within Burghfield. Dr R Longton provided reassurance to members that he would present the councils preferences to WBC at any opportunity.

142. Village Hall

The Village Hall Manager forwarded a written report highlighting the activities at the hall during the previous month and presented the schedule of payments for November and December 2014, which are appended to the minutes.

143. To receive the minutes of the Infrastructure Committee meetings held on 13 November and the draft minutes of the meeting held on 27 November 2014 and approve the recommendations there in

It was **resolved** that the minutes of the Infrastructure Committee meeting held on 13 November and the draft minutes of the meeting held on 27 November 2014, a copy of which have been circulated to all members of the council, be approved and the recommendations there in be endorsed and adopted as presented.

144. To receive an update in relation to the Community Speedwatch Campaign

Further dates have been diarised by the Infrastructure committee for the deployment of the speed watch equipment. Specific roads are to be determined at the next committee meeting. It is hoped the same impact on driver's speeds within the parish will again be achieved. All data will be collated with any appropriate action being taken by the safer roads team at WBC. Members of the council thanked both Mr D Gregory and Mr D Godwin for all their work in initiating the scheme.

BURGHFIELD PARISH COUNCIL

145. To receive the minutes of the meeting of the Community Committee meeting held on 20 November 2014 and approve the recommendations there in

It was **resolved** that the minutes of the Community Committee meeting held on 20 November 2014, a copy of which have been circulated to all members of the council, be approved and the recommendations there in be endorsed and adopted as presented.

Proposed by Mr I Macfarlane, seconded by Mr N Morse and resolved unanimously for a 9 a side pitch to be introduced on the Common recreation ground on the proviso that only one game is to be played at a time.

146. To receive the minutes of the meeting of the Communications Committee meeting held on 6 November 2014 and approve the recommendations there in

It was **resolved** that the minutes of the Communications Committee meeting held on 6 November 2014, a copy of which have been circulated to all members of the council, be approved and the recommendations there in be endorsed and adopted as presented.

147. To receive the minutes of the meeting of the Governance & Finance Committee meeting held on 27 November 2014 and approve the recommendations relating to the estimates there in for financial year commencing 1 April 2015

It was **resolved** that the minutes of the Governance & Finance Committee meeting held on 27 November 2014, a copy of which have been circulated to all members of the council, be approved and the recommendations there in be endorsed and adopted as presented.

A detailed schedule, showing the income and expenditure for the last financial year, the current and protracted positions for the current year and the proposed income and expenditure for the year commencing 1st April 2015 was presented to members for consideration. In addition to the committed revenue finance, the capital schemes were submitted for approval.

Proposed by Mr P Lawrence, seconded by Mr I Macfarlane and **resolved** unanimously that the figures shown in the estimates of income and expenditure for the year commencing 1st April 2015 be adopted.
(The detailed estimate papers are appended to the minutes in the official minute book)

148. To resolve the amount of precept to be served on West Berkshire District Council for the financial year commencing 1st April 2015

The clerk advised members of the details relating to the changes in the Council Tax Base figures presented by WBC and the proposed level of grant funding being passed on to the parish council.

Proposed by Mr I MacFarlane, seconded by Mr P Lawrence and **resolved** unanimously that a precept for the sum of £255,000 is served on West Berkshire District Council for general purposes for the financial year commencing 1st April 2015.

149. Reports from Parish Council Representatives attending meetings of Outside Bodies to which they have been appointed

Miss M Cresser attended a meeting with the BNAG, providing an update to members present.

150. Financial Matters:

i. Accounts Reconciliation as at 30th November & 31st December 2014

The accounts reconciliation statements for the month ending 30th November & 31st December 2014 were received and noted being appended to the minutes.

ii. Accounts for Payment.

Resolved that the items for payment shown on the list attached to the minutes be authorised for payment, such sums to be debited to the account of the Parish Council.

151. To sign the PCSO Contract for a further year from April 2015

The draft contract for the renewal of the PCSO for a further period of 1 year from 1 April 2015 had been received from Thames Valley Police Authority with the terms and conditions set out. These were duly considered by members present. The PCSO contract is to be initiated for a further year with full monitoring of time spent within the parish being undertaken. The amount payable for the year commencing 1 April 2015 has been set at £7,870.

Proposed by Miss M Cresser, seconded by Mr I Macfarlane and **resolved** unanimously the Clerk signs the required documentation on behalf of the council for progression of the contract. The documentation was duly signed in front of members for progression.

152. To receive an update in relation to the registration of parish owned land

The clerk advised the registration of the land had been completed with copies of all relevant title deeds now in full possession of the parish council.

153. To request any items or events from the Committee Chairman requiring any action or publicity by the Communications Committee

No items were presented by committee chairman requiring action or publicity by the Communications Committee.

BURGHFIELD PARISH COUNCIL

154. To receive the PCSO report for December 2014 and consider any issues in relation thereto

The PCSO partially funded activity report for December 2014 was presented and received by members present.

155. Matters for future discussion

No items were raised by members

156. Clerks items for information

The clerk advised that full council elections will be held for all Parish/Town councils in West Berkshire on Thursday 7th May 2015.

Acknowledgements have been received from WBC for S106 contributions for application numbers 12/00623/FULD and 07/00069/FULD. The clerk was instructed to sign the acknowledgements and duly return to WBC for processing.

Members were updated in regard to the meetings scheduled for the rest of the month.

15th	Community Committee
22nd	Infrastructure Committee
29th	Communications Committee

The next full parish council meeting will be held on Thursday 12th February 2015.
The Chairman declared the meeting closed at 20.36pm

DRAFT