

# BURGHFIELD PARISH COUNCIL

A meeting of the Parish Council was held at Burghfield Village Hall on **Thursday 14<sup>th</sup> January 2016**, commencing at 7.45p.m.

**Present:** Mr P Lawrence, Mrs T Hipwell, Mr D Godwin, Mr I McFarlane, Mr R Hannington  
Miss M Cresser, Dr R Longton, Ms A Trueman, Mrs A Gallagher, Mr C Greaves,  
Mr P Wilkins, Mr D Godding, Mr B Neilson, Mr M Paterson-Borland  
**In Attendance:** Clerk to the Parish Council, the Village Hall Manager, District Cllr I Morrin  
**Apologies:** Mr N Morse, Mrs C Jackson-Doerge, Mr J Sayer, Mrs L Sharp

## Open Meeting

The low attendance and the absence of any questions resulted in a brief open meeting.

### 131. To receive any written requests for Disclosable Pecuniary Interest dispensations from Members

There were no items upon the agenda that necessitated a member to present a written request for dispensations for a Disclosable Pecuniary Interest.

### 132. Minutes of the last Parish Council meeting

**Resolved** that the minutes of the meeting of the Parish Council held on 12 November 2015 be approved as a true and correct record and signed by the presiding Chairman.

### 133. Matters Arising on the Minutes

Comments from each of the committees in relation to the proposed budget cuts by WBC were collated and submitted accordingly. A copy of the responses was also placed on the parish council website.

### 134. Chairman's Report

The presiding Chairman gave a brief report on activities and events attended since the last meeting

### 135. District Council Report

District Cllr C Jackson-Doerge & District Cllr I Morrin presented a written report to members present highlighting concerns raised by West Berks Council, specifically at a national level. A copy is attached to the minutes.

### 136. Village Hall

The Village Hall Manager forwarded a written report highlighting the activities at the hall during December and presented the schedule of payments for December & January 2016, which are appended to the minutes.

### 137. To receive the minutes of the Infrastructure Committee meetings held on 12 November and the draft minutes of the meeting held on 26 November 2015 and approve the recommendations there in

It was **resolved** that the minutes of the Infrastructure Committee meeting held on 12 November and the draft minutes of the meeting held on 26 November 2015, a copy of which have been circulated to all members of the council, be approved and the recommendations there in be endorsed and adopted as presented.

### 138. To receive the minutes of the meeting of the Community Committee meeting held on 19 November 2015 and approve the recommendations there in

It was **resolved** that the minutes of the Community Committee meeting held on 19 November, a copy of which have been circulated to all members of the council, be approved and the recommendations there in be endorsed and adopted as presented.

### 139. To receive the minutes of the meeting of the Governance & Finance Committee meeting held on 3 December 2015 and approve the recommendations relating to the estimates there in for financial year commencing 1<sup>st</sup> April 2016

It was **resolved** that the minutes of the Governance & Finance Committee meeting held on 3 December, a copy of which have been circulated to all members of the council, be approved and the recommendations there in be endorsed and adopted as presented.

### 140. To resolve the amount of precept to be served on West Berkshire Council for the financial year commencing 1<sup>st</sup> April 2016

The clerk advised members of the details relating to the changes in the Council Tax Base figures presented by WBC and the proposed level of grant funding being passed on to the parish council.

Proposed by Mr I MacFarlane, seconded by Mr C Greaves and **resolved** unanimously that a precept for the sum of £255,000 is served on West Berkshire District Council for general purposes for the financial year commencing 1<sup>st</sup> April 2016.

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**141. Reports from Parish Council Representatives attending meetings of Outside Bodies to which they have been appointed**

No reports from representatives were received.

**142. Financial Matters:**

**i. Accounts Reconciliation as at 30 November & 31 December 2015**

The accounts reconciliation statements for 30 November & 31<sup>st</sup> December 2015 were received and noted being appended to the minutes.

**ii. Accounts for Payment.**

**Resolved** that the items for payment shown on the list attached to the minutes be authorised for payment, such sums to be debited to the account of the Parish Council.

**143. To receive an update from the clerk regarding the PCSO role and potential contract renewal**

The clerk updated members in relation to the PCSO contract renewal as of 1<sup>st</sup> April 2016. Discussions with Thames Valley Police have been initiated with a specific request presented for the contract to be amended to incorporate the changes in the role of the PCSO. The three funding partner's expectations are to be incorporated with the suggested wording changes to be collated and considered accordingly.

**144. To give consideration to the request presented by "Friends of the Bantam" for it to be included within the West Berkshire Council Listing of Buildings of a Community Asset**

Members present gave consideration to the request presented by Dr R Longton for The Bantam public house to be registered as an "Asset of Community Value" with West Berks Council. Proposed by Dr R Longton to support an application from the "Friends of the Bantam" to be considered for submission to WBC with the support of full council, seconded by Mr D Godwin and **resolved** by a majority vote of 10 members.

**145. To request any items or events from the Committee Chairman requiring any action or publicity by the Communications Committee**

No items were presented by committee chairman requiring action or publicity by the Communications Committee.

**146. To receive the PCSO report for December 2015 and consider any issues in relation thereto**

The PCSO partially funded activity report for December 2015 was presented and received by members present.

**147. To note the Burghfield Neighbourhood Group report for the December NAG meeting**

Members presented noted the minutes, as presented, for the BNAG meeting held in December 2015.

**148. Matters for future discussion**

First Aid course for parishioners, Junior Parish Council

**149. Clerks items for information**

Members were updated in regard to the meetings scheduled for the rest of the month:

21 <sup>st</sup> Jan	Community Committee	7.30pm
28 <sup>th</sup> Jan	Infrastructure Committee	7.30pm
4 <sup>th</sup> Feb	Communications meeting	7.00pm

The next full parish council meeting will be held on Thursday 11<sup>th</sup> February 2016.  
The Chairman declared the meeting closed at 20.41pm