

BURGHFIELD PARISH COUNCIL

A meeting of the Parish Council held at the Village Hall on Thursday 8th February 2018, commencing at 7.45 p.m.

Present: Mr Paul Lawrence, Mr C Greaves, Mr M Paterson-Borland, Ms A Gallagher, Mr R Hannington, Mr D Godding, Miss M Cresser, Mr I Macfarlane, Dr R Longton, Mr T Ansell, Mr D Kellaway,
In Attendance: Clerk to the Parish Council, Assistant Clerk to the Parish Council, 4 members of the public, Village Hall Manager, District Cllr I Morrin.
Apologies: Mr N Morse, Mr B Neilson, Mrs C Jackson-Doerge, Mr D Godwin, Mrs L sharp, Mrs T Hipwell

Open Meeting

A member of the public raised their concerns regarding the publication of the agendas for NDP Steering Committee meetings, specifically in relation to ensuring compliance with current legislation stating 3 clear days are required for the publication of required paperwork. The chairman advised that the matter would be investigated further. A member of the public wished to alert the parish council to the revised planning submitted for Primrose Croft. The chairman advised that upon receipt of the relevant paperwork a decision will be taken by members as to whether an extraordinary meeting would be required. Members were also notified of the appeal for Theale Lakes.

157. To receive any written requests for Disclosable Pecuniary Interest dispensations from Members

There were no items upon the agenda that necessitated a member to present a written request for dispensations for a Disclosable Pecuniary Interest

158. Minutes of the last Parish Council meeting

Resolved that the minutes of the meeting of the Parish Council held on 11 January 2018 be approved as a true and correct record and signed by the Chairman.

159. Matters Arising on the Minutes

The precept request has been submitted to WBC accordingly. The nominated representatives for Library meetings with WBC have been submitted. A date is awaited for the initial meeting. Further details have been obtained in relation to the request for financial support for the continued operation of the Handybus. The Finance committee will undertake a thorough review of the details provided, as delegated by members at the previous meeting. Upon satisfaction of the figures provided, the requested donation is to be forwarded.

160. Chairman's Report

The presiding Chairman gave a brief report on activities and events attended since the last meeting.

161. District Council Report

A written report was forwarded to members by District Cllr I Morrin, updating members of district matters, specifically those in relation to Burghfield.
(A copy of the report is appended to the minutes and held in the minute book)

162. To receive the final recommendations from the Boundary Commission following the electoral review of West Berkshire

The Local Government Boundary Commission has completed its review of West Berkshire. A copy of the Commissioners report has been published, available via the website www.lgbce.org.uk. The changes are to be implemented at the local elections in 2019.

163. To consider the proposal received for consideration to be given to the provision of additional defibrillators within the parish

Members present gave consideration to a request by presented Burghfield Community for additional Defibrillators within the parish. Various locations within the parish, and the associated purchase and installation costs, were discussed. Members present resolved unanimously the community committee would discuss in further detail at their next scheduled meeting the potential of installing additional units at the following locations:

- Cuning Man Public House, Burghfield Bridge
- Wellers Fruit Shop, Reading Road
- Co-op, Clayhill Road

164. Village Hall

The Village Hall Manager presented a report to members highlighting activities at the hall during January 2018 and presented the schedule of payments for January 2018, which are appended to the minutes.

165. To receive the minutes of the meeting of the Infrastructure Committee meeting held on 11 January and 25 January 2018 and approve the recommendations therein

The minutes of the meeting of the Infrastructure Committee held on 11 January and 25 January 2018 were received and the proceedings endorsed and adopted.

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166. To receive the minutes from the last NDP Steering Committee meeting and give consideration to any specific actions points raised by the NDP Steering committee

Dr R Longton provided a verbal update to members of the recent works undertaken by the NDP Steering Committee, advising the committee were currently undertaking an environmental review in relation to bird life within the parish. An article had been submitted for inclusion within the next newsletter to try and encourage further community interest in the plan. Quotations have been obtained for professional guidance in the preparation of a questionnaire for inclusion within the parish plan refresh document. The next meeting is scheduled for Tuesday 13th February 2018.

167. To receive the minutes of the meeting of the Community Hub Working Party Committee held on 25 January and approve the recommendations there in

The minutes of the meeting of the Community Hub Working Party Committee held on 25 January 2018 were received and the proceedings endorsed and adopted. Meetings with architects have been scheduled to assist the committee in the selection process. The final decision regarding the appointment of the architect is scheduled for the next committee meeting on the 22nd February 2018.

168. To receive the minutes of the meeting of the Community Committee held on 18 January 2018 and approve the recommendations there in

The minutes of the meeting of the Community Committee held on 18 January 2018 were received and the proceedings endorsed and adopted.

169. To receive a verbal update in relation to the potential development of a Community Hub

Further discussions have been held with architects to assist the committee in their selection and subsequent appointment. Upon appointment, initial plans are to be drawn up with presentation scheduled for March to full council.

170. Reports from Parish Council Representatives attending meetings of Outside Bodies to which they have been appointed.

Miss M Cresser advised of her attendance at the Burghfield & Mortimer Volunteer Bureau, updating members accordingly. Dr R Longton advised of his attendance at the Blands Foundation Trust meeting, updating members of recent activities.

171. Financial Matters:

- i. **Accounts Reconciliation as at 31 January 2018**
The accounts reconciliation statements for the month ending 31 January 2018 were received and noted and are appended to the minutes.
- ii. **Accounts for Payment.**
Resolved that the items for payment shown on the list attached to the minutes be authorised for payment, such sums to be debited to the account of the Parish Council

172. To receive an update regarding ASB or policing issues within the parish and determine any action required

The clerk advised there had been a few minor incidents at the Pavilion, including graffiti and the removal of wiring. The site continues to be monitored via the CCTV system, however, the difficulty in being able to bring any identified individual via the images captured to prosecution was noted by members.

173. Matters for future discussion

No items were identified.

174. Clerks items for information

The Clerk advised members of the meeting schedule for November:

Governance & Finance Committee	-	15 th February @ 6.30pm
Community Committee	-	15 th February @ 7.45pm
Community Hub Working Party	-	22 nd February @ 7.00pm
Infrastructure Committee	-	22 nd February @ 7.45pm

The March parish council meeting is scheduled for Thursday 8th March 2018.

The Chairman declared the meeting closed at 20.52pm