

# BURGHFIELD PARISH COUNCIL

A meeting of the Parish Council held at the Village Hall on Thursday 12<sup>th</sup> April 2018, commencing at 8.00p.m.

**Present:** Mr Paul Lawrence, Mr C Greaves, Mr M Paterson-Borland, Ms A Gallagher, Mrs L Sharp, Mr D Godding, Miss M Cresser, Mr I Macfarlane, Dr R Longton, Mr T Ansell, Mr D Kellaway, Mr N Morse, Mrs C Jackson-Doerge, Mr D Godwin, Mrs T Hipwell,  
**In Attendance:** Clerk to the Parish Council, Assistant Clerk to the Parish Council, 17 members of the public,  
**Apologies:** Mr B Neilson, Mr R Hannington

## Open Meeting

A local parishioner presented a request to the parish council for consideration to be given for a Boundary Review to be undertaken. District Cllr C Jackson-Doerge provided specific details regarding the formal process to be followed prior to a request for a review to be considered by the parish council. The parishioner advised they would obtain the necessary and resubmit their request.

A member of the Royal British Legion attended, demonstrating a Tommy figure to members to support the proposal being considered under item 14 of the agenda.

### 1. To receive any written requests for Disclosable Pecuniary Interest dispensations from Members

There were no items upon the agenda that necessitated a member to present a written request for dispensations for a Disclosable Pecuniary Interest

### 2. Minutes of the last Parish Council meeting

**Resolved** that the minutes of the meeting of the Parish Council held on 8 March 2018 be approved as a true and correct record and signed by the Chairman.

### 3. Matters Arising on the Minutes

Morse Webb have been appointed as the lead architects for the development of a Community Hub in Burghfield.

### 4. Chairman's Report

The presiding Chairman gave a brief report on activities and events attended since the last meeting.

### 5. District Council Report

A written report was forwarded to members by District Cllr Jackson-Doerge, updating members of district matters, specifically those in relation to Burghfield. A reminder that the deadline date for applications for a Members bid was provided, advising 30<sup>th</sup> April 2018. *(A copy of the report is appended to the minutes and held in the minute book)*

### 6. Village Hall

The Village Hall Manager presented a report to members highlighting the various activities at the hall during March 2018 and the schedule of payments for March and April 2018, which are to be appended to the minutes.

### 7. To receive the minutes of the meeting of the Infrastructure Committee meeting held on 8 March and the draft minutes 22 March 2018 approve the recommendations therein

The minutes of the meeting of the Infrastructure Committee held on 8 March and 22 March 2018 were received and the proceedings endorsed and adopted.

### 8. To receive the minutes from the last NDP Steering Committee meeting and give consideration to any specific actions points raised by the NDP Steering committee

Dr R Longton provided an update to members of the recent works undertaken by the NDP Steering Committee, advising the committee had undertaken a review of their questionnaire and vision statement for discussion by the parish council. The documents were considered by the Communications committee with their feedback being forwarded accordingly. Further to the request from Dr R Longton at the previous meeting or the NDP committee to speak at the upcoming appeal for Burghfield Lakes, it was confirmed that comments were submitted to the Planning Inspectorate in a personal capacity only.

Dr R Longton advised a new secretary and communications officer had been appointed.

### 9. To give consideration to the Vision Statement presented by the NDP for circulation to Burghfield Parishioners

Members present considered the Vision Statement presented by the NDP Steering Committee. Proposed by Mr D Godding, seconded by Mr D Kellaway and resolved by a majority vote of 14 members, with 1 abstention, to circulate the Vision statement, as presented, with the next newsletter.

### 10. To give consideration to the request presented by the NDP Steering Committee for the release of funds for an information search

Members present approved the application for the release of funds to the NDP Committee for £150 to enable a search of the local wildlife sites to be undertaken. Proposed by Mr N Morse, seconded by Mr D Godding with 13 members in favour and 1 against to release the funds for the search.

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11. **To receive the minutes of the meeting of the Community Hub Working Party Committee held on 15 March and receive a verbal update in relation to the potential development of a Community Hub**

The minutes of the meeting of the Community Hub Working Party Committee held on 15 March 2018 were received and the proceedings endorsed and adopted.

12. **To receive the minutes of the meeting of the Communications Committee held on 22 March 2018 and approve the recommendations there in**

The minutes of the meeting of the Communications Committee held on 22 March 2018 were received and the proceedings endorsed and adopted

13. **To receive the minutes of the meeting of the Community Committee held on 15 March 2018 and approve the recommendations there in**

The minutes of the meeting of the Community Committee held on 15 March 2018 were received and the proceedings endorsed and adopted

14. **To give consideration to the proposal presented by Mr D Kellaway for the purchase of Tommy Soldier Silhouettes**

Members present gave consideration to the request presented by Cllr D Kellaway for the purchase of Tommy Silhouettes for erection within the parish at a cost of £750 per figure.  
Proposed by Mr D Godwin, seconded by Mrs C Jackson-Doerge and resolved unanimously to purchase 1 Tommy figure for display within the parish. The exact location is to be determined upon further consideration.

15. **To confirm the arrangements for the May Fayre 2018**

The following members advised they would be in attendance on behalf of the parish council at the upcoming May Fayre: Mrs L Sharp, Dr R Longton, Mrs C Jackson-Doerge, Mr C Greaves, Mr M Paterson-Borland, Mr I Macfarlane, Mrs A Gallagher, Mr D Godding, Mr P Lawrence.

16. **To confirm the details for the Annual Bike Ride on Sunday 17th June 2018**

The Burghfield Annual Bike Ride is scheduled to be held on Sunday 17<sup>th</sup> June. A meeting has been held with the main organisers with all details confirmed going forward. Any volunteers available to assist on the day are most welcome.

17. **Reports from Parish Council Representatives attending meetings of Outside Bodies to which they have been appointed.**

No reports

18. **Financial Matters:**

i. **Accounts Reconciliation as at 28 February 2018**

The accounts reconciliation statements for the month ending 28 February 2018 were received and noted and are appended to the minutes.

ii. **Accounts for Payment.**

**Resolved** that the items for payment shown on the list attached to the minutes be authorised for payment, such sums to be debited to the account of the Parish Council

iii. **To give consideration to the purchase of a replacement mower for the maintenance of the parish recreation grounds**

Members gave consideration to the proposal presented for the purchase of a replacement mower for use within the parish. Proposed by Dr R Longton, seconded by Mr D Godwin and resolved unanimously to purchase a Kubota F2890 for use within the parish accordingly.

19. **To receive an update regarding ASB or policing issues within the parish and determine any action required**

A meeting has been held with Berkshire Youth with a plan of action presented for consulting and improving communications with the local youth. The plan of action is to be presented to the communications committee for their consideration.

20. **Matters for future discussion -** No matters were identified

21. **Clerks items for information**

The Clerk advised members of the meeting schedule for April 2018:

Community Hub Working Party	-	19 <sup>th</sup> April @ 6.30pm
Community Committee	-	19 <sup>th</sup> April @ 7.45pm
Infrastructure Committee	-	26 <sup>th</sup> April @ 6.30pm
Governance & Finance/Fundraising Committee	-	26 <sup>th</sup> April @ 7.45pm

The May parish council meeting is scheduled for Thursday 10<sup>th</sup> May 2018.

**The Chairman declared the meeting closed at 21.10pm**