

BURGHFIELD PARISH COUNCIL

Minutes of the Infrastructure Committee Meeting

Date: Thursday 22nd February 2018 **Time:** 7.30pm
Place: Burghfield village hall committee room
Present: Mr C Greaves (Chair) Mr R Hannington
Mr P Lawrence Dr R Longton
Mr D Godwin Mr D Godding
Mr D Kellaway Mr T Ansell
Mrs C Jackson-Doerge 10 members of the public
Attending: Clerk to the Parish Council Assistant Clerk, Mrs C Stroud
Apologies: Miss M Cresser

1. **To receive written requests for Disclosable Pecuniary Interest dispensations from members and verbal notification of any personal interests members present may have on any items on the agenda**

There were no items upon the agenda that necessitated a member to present a written request for dispensations of a Disclosable Pecuniary Interest.

2. **Minutes of the last meeting of the Committee**

The minutes of the last meeting of the Infrastructure Committee having been held on 25 January and 8 February 2018 having been circulated, were confirmed a correct record and signed by the presiding Chairman.

3. **Matters Arising on the Minutes**

- i) The large pothole on the footpath on Clayhill Road, prior to Pond House Farm, has been reported to WBC accordingly.

A letter has been forwarded to WBC requesting that debris left by contractors following the repair of pot holes is removed due to Health & Safety concerns, particularly for cyclists and motorcyclists.

A letter has been forwarded to WBC following concerns raised by a local parishioner regarding the lack of action in the removal of overhanging trees on a number of properties on the highway in Auclum Lane.

4. **Neighbourhood Plan**

- i) To receive an update from the NDP Steering Committee and give consideration to any specific actions points raised by the Steering committee for progress

Dr R Longton updated members of recent developments. Members present discussed progress to date and the intended time frame for the development of the plan. A request has been presented for the Vision statement to be completed and forwarded to the parish council for review. A detailed budget highlighting the monies anticipated as being required during the new financial year is to be presented to the parish council for their consideration.

5. **Housing**

- i) To submit observations on Planning Applications currently before the Committee

<u>App. No:</u>	<u>Location and Proposal</u>	<u>PC Decision</u>
18/00165/HOUSE	3 Dauntless Road, Burghfield	Section:73: Removal of condition 2: Approved plan of previously approved application: 17/02968/HOUSE: First floor extension above existing garage. No objection
16/01685/OUTMAJ	Land adjacent to Primrose Croft, Reading Road	Outline planning application for 28 dwellings, matters to be considered access and layout. Appearance, scale The previous comments submitted by the parish council are to be reiterated to

and landscaping reserved.

WBC

Due to the number of members of the public present, it was **resolved** unanimously by the committee to suspend the meeting for a maximum period of 10 minutes only to allow parishioners to express their concerns in relation to the above planning application. All points raised were noted by the committee.

It was confirmed that all comments previously submitted by the parish council remained and will be taken into consideration when the application is being determined by the local planning authority. **Resolved** unanimously to leave the comments as previously submitted.

18/00071/HOUSE	Brookhouse Farm, Sulhamstead Road, Burghfield	Single storey side extension and 2No. Replacement single storey front extensions and the addition of a chimney following the demolition of existing single storey elements.	No objection
18/00199/OOD	Green Park Village, Pingewood	Out of District Consultation RBC Ref: 171019. Amendments to Planning Application: 171019. This is a revised application which includes a residential block (D), which was originally included in the site area of the reserved matters application (ref 171017). The combined scheme of Phases 6A and 6B are the same as previously consulted on in July 2017. This amendment revises the red line application area, and the description of the development only.	No objection
17/03393/HOUSE	The Shrubbery, Burghfield Bridge, Burghfield	New garage	No objection
17/03395/HOUSE	24 Clayhill Road, Burghfield Common	Section 73A: Variation of condition 2 'approved plans 'of previously approved application 17/00790/HOUSE: Proposed first floor side and rear extension	No objection
18/00048/HOUSE	19 Pine Ridge Road, Burghfield Common	Removal of garage and replace with single storey side extension	No objection
17/03563/HOUSE	Redlands, Reading Road, Burghfield Common (Amended Plans)	Single storey rear extensions, front porch and loft conversion. Notice of revision received: the addition of a pitched roof above the existing flat roof.	No objection
17/03387/HOUSE	36 Birch Road, Burghfield Common	Section 73a: Variation of Condition 2 - Approved Plans and 5 - Parking, of planning permission reference 13/01143/HOUSE (Two storey side extension to side)	No objection

- ii) To receive and note any Planning Application Decisions received and deal with any other planning related matters

WBC Decision

Application no.

Description

PC Decision

GRANTED	17/03480/FULC	Reading Quarry, Berrys Lane, Burghfield	No objection
LAWFUL	17/03477/CERTP	6 Kirkwood Crescent Burghfield Common Reading Berkshire	No objection
GRANTED	17/03158/HOUSE	Bankside, Jordans Lane, Burghfield Common	No objection
LAWFUL	17/03295/CERTP	18 Woodlands Avenue Burghfield Common Reading Berkshire	No objection
GRANTED	17/02241/MINMAJ	Former Theale Quarry, Deans Copse Road	No objection

Members were advised of the appeal submitted for the application 16/01240/OUTMAJ for Burghfield Sailing Club. The previous comments submitted by the committee were considered to address all the relevant concerns highlighted. As all previous comments stand, no further comments are to be forwarded to West Berks Planning department.

The Clerk advised that both she, and the assistant clerk, had booked on to a workshop being run by WBC in relation to working electronically with planning applications.

Members were advised that as part of the Local Plan update process, Wokingham Brough Council, has commissioned consultants to prepare strategic master plans for three potential major growth locations at Grazeley, Barkham and Twyford. A workshop about the potential strategic development sites is scheduled for 24th March at Wokefield Estate, Goodboys Lane between 9.30am and 4pm.

- iii) To note the West Berkshire Local Plan Review to 2036 'scoping Report and the Sustainability Appraisal (SA) Scoping Report and prepare any comments for submission to WBC

West Berkshire Council is reviewing its Local Plan to cover the period up to 2036. This sets out that the purpose of the reviewed Local Plan will be to assess the future levels of need for new homes and employment land and other land uses up to 2036 and provide an appropriate basis for housing, employment land and infrastructure provision over that period. Comments are invited until 26th March 2018. Committee members are to review the documentation with any comments being brought to the next scheduled meeting on the 8th March 2018. The NDP Steering Committee advised they would be reviewing the documentation.

6.

Transport

- i) To consider any Highway or Road Safety improvements for implementation within the parish

Members present considered the deployment of the SID (Speed Indicator Device) within the parish for the upcoming period. A request is to be presented to WBC for the SID for use at the following locations:

- Reading Road towards the Hatch at the 30mph zone
- Clayhill Road, just prior to the Co-op, both ways
- Hawksworth Road, both ways
- Outside Wellers, both ways
- Reading Road, at Methodist Church
- St. Mary's School

Members were alerted to the condition of the kerbside when exiting the petrol station, Reading Road, immediately outside the main building. A report is to be submitted to WBC via the online reporting system.

Concerns were raised in relation to the overall condition of Clayhill Road. A request is to be presented to WBC for an assessment to be undertaken to determine whether any remedial works can be carried out to alleviate the situation.

Concerns were raised in relation to the overall condition of Reading Road. A request is to be presented to WBC for an assessment to be undertaken to determine whether any remedial works can be carried out to alleviate the situation

- ii) To note correspondence received from WBC in relation to Wheelie Bin Speeding stickers

Members noted the correspondence received by WBC in relation to the use of Wheelie bin speed awareness stickers. A trial is currently being undertaken within a select number of parishes between Thames Valley Police and WBC to assess the value of such stickers. Upon collation of the relevant evidence, WBC will advise parishes accordingly.

7.

Green issues

- i) To give consideration to any green issues within the parish requiring action

Members were advised of correspondence received from the owner of Amners Farm following the recent works to the hedge line along Reading Road. Confirmation of permission to complete the works was presented with clarification the hedge had been coppiced and not removed and was in accordance with Government guidelines. A fence is to be erected with any gaps in the hedge infilled with both Hawthorn and Blackthorn whips.

- ii) To note the Tree Preservation Order 201/21/0963 – Land at 2 Chervil Way

Members noted the TPO made by WBC for land at 2 Chervil Way for two Oak trees.

- iii) To determine any specific infrastructure considerations in relation to the potential development of the Community Hub

Meetings have been held with architects to discuss the various possibilities going forward. The Community Hub Committee undertook a detailed review of the initial proposals received to determine the specific architectural company suited to the project. Initial designs and drawings are to be presented to the parish council in due course.

8. **To receive an update in relation to Section 106 projects within the parish and determine future projects**

WBC advised that due to time constraints, the initial schedule of works for all outstanding S106 works has been delayed. It is anticipated the scheduled of works will commence during the spring period.

9. **Matters for future discussion – Reduction in speed along Reading Road, BBOWT Wildlife assessment of Pond House Copse.**

10. **To receive items for information only**

Conclusion: The Chairman declared the meeting closed at 20.40pm