

# BURGHFIELD PARISH COUNCIL

## Minutes of the Infrastructure Committee Meeting

**Date:** Thursday 28<sup>th</sup> May 2015 **Time:** 7.45pm

**Place:** Burghfield village hall committee room

**Present:** Mr C Greaves (Chair) Ms A Trueman  
Miss M Cresser Mr D Godwin  
Dr R Longton Mr D Godding  
Mr P Wilkins Mr R Hannington  
Mr J Sayer

**Attending:** Clerk to the Parish Council

**Apologies:** Mr P Lawrence

**1. To receive written requests for Disclosable Pecuniary Interest dispensations from members**

There were no items upon the agenda that necessitated a member to present a written request for dispensations of a Disclosable Pecuniary Interest.

**2. Minutes of the last meeting of the Committee**

The minutes of the last meeting of the Planning Committee held on 23 April and the draft minutes from the 14<sup>th</sup> May having been circulated, were confirmed a correct record and signed by the presiding Chairman.

**3. Matters Arising on the Minutes**

- i) WBC were advised that the noise indicator on the pedestrian crossing next to Parkers estate agent, Reading Road, had stopped working. WBC Highways advised that the appropriate action would be taken to rectify as soon as possible.
- ii) Suggestions for potential Section 106 funding were presented to WBC for their consideration.
- iii) A request was presented to WBC highways for a section of tarmac path to be installed from the Scout hut to the track leading to Bunces Lane.

**4. Housing**

- i) To submit observations on Planning Applications currently before the Committee

<b><u>App. No:</u></b>	<b><u>Location and Proposal</u></b>
<b>1. 15/00978/FULD</b>	<b>40 Clayhill Road</b> Demolition of existing bungalow and construction of 4 no. replacement houses  <b>Parish Council</b> <b>Objection</b>
<b>2. 15/00959/HOUSE</b>	<b>2 Blackberry Close</b> Rear first floor extension over existing dwelling  <b>Parish Council</b> <b>No objection</b>
<b>3. 15/001287/FUL</b>	<b>Mrs Blands Infant School</b> Regulation 3: Proposed enclosed canopy structure to the rear  <b>Parish Council</b> <b>No objection</b>
<b>4. 15/01284/HOUSE</b>	<b>14 Pine Ridge Road</b> Erection of a single storey conservatory to the rear of the property  <b>Parish Council</b> <b>No objection</b>
<b>5. 15/01330/FUL</b>	<b>Telecommunications Mast, Theale Road</b> Replacement of existing 15m mast (5 no. antennas) with new 24m mast (6 no. antennas). Installation of 3 no. new 600mm dish antennas. Removal of 4 no. existing equipment cabinets and installation of 3 no. new

equipment cabinets, plus ancillary works.

**Parish Council**                      **No objection**

- ii) To receive and note any Planning Application Decisions received and deal with any other planning related matters

<u>PC Decision</u>	<u>Application no.</u>	<u>Description</u>	<u>WBC Decision</u>
No Objection	15/00738/NONMAT	Coxwold, Bunces Lane	APPROVED
No Objection	15/00589/HOUSE	May Tree Cottage, 4 Trash Green, Burghfield	GRANTED
No objection	15/00513/HOUSE	8 Oakdene, Burghfield Common	GRANTED
No objection	15/00771/HOUSE	8 Pinchcut, Burghfield Common	GRANTED
No objection	15/00417/HOUSE	3 Clayhill Road, Burghfield Common	GRANTED
No objection	15/00484/ADV	Pinewood Service Station	GRANTED

WBC advised that application 15/00338/HOUSE relating to 6 Essex Cottages, had been withdrawn by the applicant.

- iii) To consider any changes in Planning legislation and its impact upon Burghfield

The Neighbourhood Plan Officer at WBC, Elizabeth Alexander, is to be contacted and asked if she would attend the June Infrastructure committee meeting to discuss the merits in Burghfield considering a Neighbourhood Plan.

- iv) To give consideration to the offer of an open space within the proposed Firlands development site for recreation purposes by the developer

Pegasus group contacted the parish council with a proposal to provide an open amenity space within the Firlands development site to be used as a village green. A commitment will be pledged by the developer to not develop the area, in perpetuity, and so would like to offer the open space to Burghfield Parish Council for future residents of Burghfield. It was noted that although the space fell within the parish boundary of Sulhamstead, it would be of benefit to more Burghfield residents. Members present **resolved** unanimously that a response is to be presented to the developers thanking them for their offer. Due consideration will be given to any potential proposal upon confirmation of planning permission being granted for the site.

## 5. Transport

- i) To consider any Highway or Road Safety improvements for implementation within the parish

Highways England served notice upon the parish council advising the application for the development consent order between junctions 3 and 12 of the M4 Motorway had been accepted for examination by the Planning Inspectorate on behalf of the Secretary of State. The application will now move to the pre-examination and examination phase of the process. Any representations are to be presented direct to the Planning Inspectorate prior to the 3<sup>rd</sup> July 2015.

Correspondence was received from a local resident regarding traffic speeds along Reading Road. Members discussed the need for further Speed checks within the immediate area. The SID is to be requested from WBC for action early/mid June. Further information and evidence is to be obtained in relation to speeding specifically within the area. Should speeding be consistent a request is to be forwarded to WBC for a review of the limit currently placed upon Reading Road.

WBC forwarded the Highways Improvement plan for the next 12 months. The following areas within the parish are scheduled for works:

- 1) Hunters Hill to Omers Rise
- 2) Omers Rise to Clayhill Road

Works on Burghfield road, between the Hatch and Church Lane have been completed.

- ii) To receive an update in relation to the proposal to extend the Common Recreation Ground Car park

Following a site meeting with Cellweb, a specialist root protection system company, further meetings have been requested with approved contractors to advise on layouts and surfaces for the extension area. A letter is being draft for the immediate residents of Recreation Road requesting their feedback in relation to the proposed project. A progress report is to be presented at the next meeting.

- iii) To receive details from WBC regarding the Cycle Working Groups

The Transport Policy team at WBC are promoting the new West Berkshire Cycle Working Group, established in late 2014. The role of the working group is to identify issues that hinder the uptake of cycling across the District, in particular for purposes of commuting to the workplace. Some of this includes identifying gaps in the network, or establishing new routes. The working group meets every two months, and looks to complete its work in March 2016, where a prioritised programme of measures will be produced. In order to support the work, each Parish is being asked if they are able to forward any views on cycling within their Parish and identify any gaps or routes they may consider being viable for future development. In particular, routes or infrastructure which promotes travel to key destinations for work and education purposes. Members suggested a safe cycling route between Mortimer and Burghfield.

iv) To receive a report regarding the S106 projects for the coming financial year

A site meeting was held with WBC to seek clarification regarding the proposal to change the positioning of the white lines at Burghfield Bridge. The meeting highlighted the problem of vehicles overrunning the kerb edges, indicating the need for the section immediately after the raised sections to be widened. Members present **resolved** unanimously that the project was not a priority at this present time. Funding is to be directed at the projects presented previously by the committee.

Further to a request being presented for the pathway on the corner of Reading Road, in front of the Hatch Gate pub, to be widened, a site meeting was held with Highways to determine the appropriate course of action. It was noted that the pathway was experiencing considerable encroachment from the vegetation. Highways are to reinstate the width of the path where a further assessment will be undertaken. A request has also been presented for the vegetation on the footpath running behind the Hatch Gate pub to be cut back to improve overall access and lighting.

Details have been requested regarding ownership of the footpath running between Reading Road and St. Mary's Church. Upon clarification of details, members are to determine the remedial works required to improve access overall.

6. **Green issues**

i) To give consideration to any green issues within the parish requiring action

The PV panels installation is now fully complete. Once the replacement heating system is in place, SSE will return to site to connect the two systems to enable the panels to begin producing the energy required for the running of the village hall.

7. **Street Lighting**

i) To determine the locations of the street lights for replacement with LED lighting during phase 2 of the project

Positive feedback has been received from a resident of Goodwood Close following the installation of the LED street lights. A letter is to be sent to the other residents requesting their feedback to ascertain the success of the installation.

Following the success of the trial for the installation of 3 LED lights in Goodwood Close, members gave consideration to potential locations of a further 5 lights for the next phase of the replacement programme. **Resolved** unanimously to replace the 3 lights in Boldrewood and the two lights in Jordans lane during the current financial year.

8. **Willink Leisure Centre**

i) To give consideration to the level of annual funding provided and determine the value to parishioners

Members were alerted to a review being undertaken by Sulhamstead Parish Council regarding the current level of financial contribution towards the overall management of the Willink Leisure Centre. Dr R Longton, the parish council's representative on the Willink Joint Advisory Group, advised that the current membership at the leisure centre was predominately from Burghfield parish residents. Members present deemed the level of financial assistance provided of £14,384.36 to be commensurate with parishioner's usage and enjoyment. The committee will determine whether any further discussions are required upon confirmation from Sulhamstead as to whether they request a further review being undertaken.

9. **To determine future agenda items for discussion**

10. **Conclusion:** The Chairman declared the meeting closed at 20.37pm