

# BURGHFIELD PARISH COUNCIL

## Minutes of the Infrastructure Committee Meeting

**Date:** Thursday 26<sup>th</sup> January 2017 **Time:** 7.45pm  
**Place:** Burghfield village hall committee room  
**Present:** Miss M Cresser Mr D Godding  
Dr R Longton Mr P Lawrence  
Mr D Godwin Mr T Ansell  
Mr R Hannington  
**Attending:** Clerk to the Parish Council 2 members of public  
**Apologies:** Mr C Greaves (Chair) Mr P Wilkins

**1. To receive written requests for Disclosable Pecuniary Interest dispensations from members and verbal notification of any personal interests members present may have on any items on the agenda**

There were no items upon the agenda that necessitated a member to present a written request for dispensations of a Disclosable Pecuniary Interest.

**2. Minutes of the last meeting of the Committee**

The minutes of the last meeting of the Planning Committee held on 24 November and the draft minutes from the 12 January having been circulated, were confirmed a correct record and signed by the presiding Chairman.

**3. Matters Arising on the Minutes**

- i) All items are being raised at the relevant point in the agenda.

**4. Neighbourhood Plan**

- i) To receive an update from the NDP Steering Committee and give consideration to any specific actions points raised by the Steering committee for progress

Dr R Longton provided a verbal update to members regarding the NDP Steering Committee and its progression to date.

The area designation form was presented in draft form to WBC with the suggestion of a minor amendment being required before the final submission. The final document is to be presented to full council at the next scheduled meeting.

West Berks Council advised that a Housing Needs Survey was no longer required, but a Housing Analysis was necessary to progress the project. Further details are to be obtained and presented at the next meeting for consideration.

Further investigations have been made regarding potential grant funding streams for progression.

Clarification was sought regarding the completion of the Register of Members Interest forms, ensuring members of the steering committee who were also parish councillors disclosed any interests accordingly.

**5. Housing**

- i) To submit observations on Planning Applications currently before the Committee

<u>App. No:</u>	<u>Location and Proposal</u>
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- |                  |  |
|------------------|--|
| 1. 16/03346/FULD | Sunnyside Village Stores, Reading Road |
|------------------|--|

Erection of a single dwelling

<b>Parish Council</b>	<b>No Objection</b>
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Mr T Ansell declared an interest in the above application, withdrawing from voting accordingly.

- ii) To receive and note any Planning Application Decisions received and deal with any other planning related matters

**PC Decision**

**Application no.**

**Description**

**WBC Decision**

There had not been any decision notices received prior to the meeting for publication.

Details relating to the appeal decision for Mans Hill had been forwarded by the Planning Inspectorate, advising of its **dismissal** due to environmental factors.

An amendment to the roof light design to the west elevation had been received as information only for 9 Russet Glade by WBC.

Members present **resolved** unanimously to present the comments prepared by Mr P Lawrence in relation to The Bantam Public House (16/03317/FULD) to West Berks Council.

Members present resolved unanimously to present the comments prepared by Mr P Lawrence in relation to Brookhouse Farm (16/03638/OUTMAJ) to West Berks Council. Reference to the recent dismissal of Mans Hill development and confirmation by the Planning Inspectorate that the 5 year land supply could be met without the site is to be included within the comments

iii) To consider any changes in Planning legislation and its impact upon Burghfield

Members present gave consideration to updating their Village Design Statement document to reflect the changes in the various statistics relating to the parish as a whole. Members of the committee are to review and present comments in March for further consideration.

iv) To give consideration to the Housing Site Allocations Development Plan Document – Consultation on Proposed Main Modifications

A local resident expressed their concerns regarding the above document, requesting member's views, especially in response to the residents views expressed via the online WBC portal.

The Housing Site Allocations Development Plan Document (HSA DPD) is currently being independently examined by a Planning Inspector appointed by the Secretary of State. The Inspector's role is to assess whether the DPD has been prepared in accordance with the Duty to Cooperate, legal and procedural requirements and whether it is sound (positively prepared, justified, effective and consistent with national policy). If the Inspector concludes that the Housing Site Allocations DPD is sound and meets the necessary tests, it can then be adopted by West Berks Council and will form part of the Local Plan for the District.

The Inspector issued preliminary findings on 17 October 2016. The findings are without prejudice to his final report but set out the Main Modifications he considers are required in order to make the DPD sound. These proposed Main Modifications are now subject to a 7 week public consultation from Monday 12 December 2016 until 5pm on **Monday 30 January 2017**.

West Berks Council are seeking comments on the proposed Main Modifications and inviting representations on the accompanying Sustainability Appraisal/ Strategic Environmental Assessment Report and Habitats Regulations Assessment with addenda where they relate to the Main Modifications.

The committee were aware that no further changes could be made to the sites identified for potential development, confirming they had observed the document and acknowledged the changes as presented by the Planning Inspector. Proposed by Mr D Godwin, seconded by Mr T Ansell and **resolved** unanimously to respond advising the modifications had been observed.

## 6. Transport

i) To consider any Highway or Road Safety improvements for implementation within the parish

The BNAG group are making investigations as to the current location of the speed gun held by Thames Valley Police and purchased by Burghfield Parish Council some years ago.

West Berks Council has confirmed the SLOW road markings on Clayhill Road, at the junction of School Lane and Omers Rise, are to be repainted at the beginning of the new financial year. Other areas identified by members as requiring painting are to be forwarded at the next meeting upon review.

West Berks Council was alerted to the concerns raised in relation to flooding on main footpath on Clayhill Road between the junctions of Birch Road and School Lane. WBC advised they would investigate accordingly.

West Berks Council forwarded notification that speed limit reviews were being reduced from 2 to 1 per financial year. Any specific areas requiring a review within the parish are to be presented prior to the 1<sup>st</sup> June 2017, advising that areas submitted that had been subject to a review previously would not be a priority.

ii) To give consideration to speeding concerns raised on Clayhill Road

Correspondence was noted from a local resident regarding the perceived speed of traffic along Clayhill Road. The SID is to be deployed at this specific location to determine the level of speeding and collate supporting data.

## 7. Green issues

- i) To give consideration to any green issues within the parish requiring action

WBC provided a list of dates for leaf clearance within the parish following concerns being raised regarding the same road being addressed twice within a short space of time. WBC advised they would review the schedule to avoid this happening in the future.

- ii) To receive an update in relation to BPC owned street lights and the LED replacement programme

The next phase of the installation of street lights has been confirmed with SSE with an installation date being determined for the New Year.

**8. To receive an update in relation to Section 106 projects within the parish**

- i) To confirm the location for the proposed hand rails on the footpath between Pine Ridge Road and Clayhill Road

Confirmation was provided that the handrail requested will be installed on footpath between Pine Ridge Road and Clayhill Road prior to the financial year end.

**9. To determine future agenda items for discussion – No items were identified by members present for future discussion.**

**10. To receive items for information only**

**Conclusion:** The Chairman declared the meeting closed at 20.52pm

**Chairman:**