

BURGHFIELD PARISH COUNCIL

Minutes of the Infrastructure Committee Meeting

Date: Thursday 25th May 2017 **Time:** 7.30pm
Place: Burghfield village hall committee room
Present: Mr C Greaves (Chair) Dr R Longton
Mr D Godwin Mr P Lawrence
Miss M Cresser Mr P Wilkins
Mr R Hannington
Attending: Clerk to the Parish Council
Apologies: Mr D Godding Mr D Kellaway
Mr T Ansell

1. **To receive written requests for Disclosable Pecuniary Interest dispensations from members and verbal notification of any personal interests members present may have on any items on the agenda**

There were no items upon the agenda that necessitated a member to present a written request for dispensations of a Disclosable Pecuniary Interest.

2. **Minutes of the last meeting of the Committee**

The minutes of the last meeting of the Planning Committee held on 27 April and the draft minutes from the 11 May having been circulated, were confirmed a correct record and signed by the presiding Chairman.

3. **Matters Arising on the Minutes**

- i) All items are being dealt with at the relevant point in the agenda.

4. **Neighbourhood Plan**

- i) To receive an update from the NDP Steering Committee and give consideration to any specific actions points raised by the Steering committee for progress

Dr R Longton provided a verbal update to members, advising that the May Fayre had been successful in encouraging interest within the parish. The development of the NDP is to begin after the Housing Allocation numbers have been revised and confirmed by WBC in 2019.

5. **Housing**

- i) To submit observations on Planning Applications currently before the Committee

<u>App. No:</u>	<u>Location and Proposal</u>
1. 16/03638/OUTMAJ ADDITIONAL DRAWINGS/AMENDED PLANS	Land at junction with Clayhill Road and Sulhamstead Road, adjacent to Brookhouse Farm Erection of 40 dwellings (24 market houses, 10 affordable houses and 6 affordable flats together with access, both vehicular and pedestrian, to Clayhill Road and provision of open space and landscaping. Matters to be considered: Access
<i>Parish Council</i>	<i>Members resolved unanimously not to add to the previous comments submitted in objection.</i>
2. 16/02140/OUTMAJ ADDITIONAL DRAWINGS/AMENDED PLANS	Burghfield Sailing Club, Hangar Road Outline planning application for a residential development of up to 225 homes with associated infrastructure including flood alleviation works, drainage works, new buildings to house sailing facilities with associated access and parking, works to the bridge over the Kennet and Avon Canal, means of access, footways, amenity green space, landscaping and other related works. All matters reserved except access.
<i>Parish Council</i>	<i>Members resolved unanimously not to add to the previous comments submitted in objection.</i>

3. **17/01337/HOUSE** **1 The Close, Burghfield Common**
 Erection of a single storey conservatory extension to the rear of the property
Parish Council **No objection**
4. **17/01323/HOUSE** **15 Dauntless Road, Burghfield Common**
 Proposed first floor side extension above existing garage
Parish Council **No objection**

- ii) To receive and note any Planning Application Decisions received and deal with any other planning related matters

<u>PC Decision</u>	<u>Application no.</u>	<u>Description</u>	<u>WBC Decision</u>
No objection	17/00466/CERTP	37 St. Mary's Way, Burghfield	LAWFUL

WBC forwarded details, **for information only** relating to 24 Clayhill Road, advising the first floor window on proposed two storey extension has been moved to face the rear garden.

- iii) To give consideration to the West Berks Minerals & Waste Local Plan Preferred Options Consultation

West Berks Council resolved to adopt its Housing Site Allocations Development Plan Document (DPD) on Tuesday 9 May 2017. This follows the publication of the Inspector's Report into the examination of the document on 6 April 2017.

The Housing Site Allocations DPD forms part of the development plan for the District. It will implement the framework set by the Core Strategy by allocating non-strategic housing sites across the District in accordance with the spatial strategy of the Core Strategy. The Housing Site Allocations DPD also allocates sites for Gypsies, Travellers and Travelling Show people, sets out residential parking standards and policies to guide housing development in the countryside. The DPD has been informed by extensive consultation and has been subject to a sustainability appraisal to assess the social, environmental and economic impacts of its policies.

The Housing Site Allocations DPD is published on the West Berks Council's website. All documentation and information regarding the DPD can be found by following the links from the Housing Site Allocations DPD page at www.westberks.gov.uk/hsa

Following adoption there is a six week period during which any person aggrieved by the plan may make an application to the High Court on the grounds that the document is not within the appropriate power of the local authority, or that a procedural requirement has not been complied with. Any such application should be made before Tuesday 20 June 2017.

Members are to review the documentation, with any comments to be presented at the June meeting for submission to WBC.

6. Transport

- i) To consider any Highway or Road Safety improvements for implementation within the parish

Members were advised of the upcoming carriageway surfacing works along James Lane, scheduled for 10 days commencing the 5th to the 14th June 2017.

Thanks were expressed by members present for the improvement works to the road surface in Hawksworth Road.

Further enquiries are to be made into the link of cycle paths between Reading and Burghfield.

7. Green issues

- i) To give consideration to any green issues within the parish requiring action

No issues were identified requiring action.

- ii) To determine any specific infrastructure considerations in relation to the potential development of a community hub

Due to the infancy of the project, no items for inclusion within the proposal were identified for further discussion.

8. To receive an update in relation to Section 106 projects within the parish and determine future projects

The list of S106 projects approved at the previous meeting for action during financial year 2017/2018 was presented to West Berks Council with a request for confirmation of funds available, and the timeframe for the release of the funds.

A meeting is to be established with WBC Highways department to obtain a project list with estimated timescales for completion.

Enquires as to the delayed installation of the hand rail on the footpath at the bottom of School Lane to Woodlands are to be made.

9. To determine future agenda items for discussion – No items were identified by members present for future discussion.

10. To receive items for information only

Conclusion: The Chairman declared the meeting closed at 20.20pm