

BURGHFIELD PARISH COUNCIL

Minutes of the Infrastructure Committee Meeting

Date: Thursday 23rd June 2016 **Time:** 7.45pm
Place: Burghfield village hall committee room

Present: Mr C Greaves (Chair) Mr P Wilkins
Mr P Lawrence Mr D Godwin
Miss M Cresser Mr D Godding
Dr R Longton Mr R Hannington

Attending: Clerk to the Parish Council Mr E Crookes (Englefield Estate Director)

Apologies: Mr J Sayer

Absent: Mr T Ansell

1. **To receive written requests for Disclosable Pecuniary Interest dispensations from members and verbal notification of any personal interests members present may have on any items on the agenda**

There were no items upon the agenda that necessitated a member to present a written request for dispensations of a Disclosable Pecuniary Interest.

2. **Minutes of the last meeting of the Committee**

The minutes of the last meeting of the Planning Committee held on 26 May and the draft minutes from the 9 June having been circulated, were confirmed a correct record and signed by the presiding Chairman.

3. **Matters Arising on the Minutes**

- i) All items are being updated within the main body of the agenda.

4. **To receive presentation from Englefield Estates**

Mr E Crookes, Englefield Estates Director, provided a presentation to member present highlighting the work of the estate as a whole and its plans for the future, expressing a wish to work closer with the parish council as a whole, particularly in relation to future planning developments within the parish.

5. **Neighbourhood Plan**

- i) To receive an update from the NDP Steering Committee of progress to date

Dr R Longton provided a verbal update to members regarding the formation of the NDP Steering Committee.

- ii) To give consideration to any specific actions points raised by the NDP Steering committee

No specific action points were raised by the steering committee for consideration at this present time.

6. **Housing**

- i) To submit observations on Planning Applications currently before the Committee

<u>App. No:</u>	<u>Location and Proposal</u>
1. 16/01561/HOUSE	St. Brides Cottage, Bunces Lane Section 73: Variation of Condition 2: Approved Plans and 4: Parking and turning, of planning permission 15/03230/HOUSE <i>Parish Council</i> No objection
2. 16/01383/HOUSE	Field View, Theale Road Single storey extension to property with flat roof and roof light. <i>Parish Council</i> Objection

- ii) To receive and note any Planning Application Decisions received and deal with any other planning related matters

<u>PC Decision</u>	<u>Application no.</u>	<u>Description</u>	<u>WBC Decision</u>
No Objection	16/00937/HOUSE	Devonia, Theale Road	GRANTED
No objection	16/01082/HOUSE	7 Granby End, Burghfield	GRANTED
Objection	16/00763/HOUSE	1 Old Rectory Cottages, School Road	REFUSED
No objection	16/00827/HOUSE	Aurora, Reading Road	GRANTED
No objection	16/00878/HOUSE	1 Loves Close, Burghfield	GRANTED
No objection	16/00935/HOUSE	133 Recreation Road	GRANTED
No objection	16/01230/NONMAT	Alan Hadley, Fenton House, Deans Copse Road	APPROVED
No objection	16/00879/HOUSE	1 Mundy Close	GRANTED

- iii) To consider any changes in Planning legislation and its impact upon Burghfield

The six Berkshire local authorities of Bracknell Forest, Reading, Slough, West Berkshire, the Royal Borough of Windsor and Maidenhead and Wokingham, in conjunction with the Thames Valley Berkshire Local Enterprise Partnership (TVB LEP), have commissioned independent planning and economic consultants Nathaniel Lichfield & Partners (NLP) to undertake assessments of the economic development needs that local authorities should be planning for within the Functional Economic Market Areas (FEMAs) that they operate in.

A methodology for the study was previously consulted on, and a draft Economic Development Needs Assessment (EDNA) report has now been prepared for each of the FEMAs. Each draft report includes an Executive Summary which provides an overview of the key findings and conclusions.

The studies have been carried out in accordance with the Planning Practice Guidance and provide an assessment of the future business needs and requirements for employment land and floor space within the defined FEMA, focusing on the group of 'B use class' sectors (i.e. B1, B2 and B8) which together broadly cover office and industrial (including warehousing) land uses.

Feedback and comments on the draft EDNAs are sought via a short survey which can be viewed and completed either online via Survey Monkey <https://www.surveymonkey.co.uk/r/WesternBerkshireEDNA> or PDF which can be filled out electronically and emailed to Caroline@thamesvalleyberkshire.co.uk, by Tuesday 5th July.

Burghfield Sailing Club expressed a desire to liaise with the parish council regarding the plans to improve the Sailing Club. Members **resolved** unanimously that an invite is forwarded to members of the sailing club requesting their attendance at the July meeting.

- iv) To give consideration to the name of Springwood Close for the development commencing on the former site of Springwood Engineering.

Members present gave consideration to the request presented for the name of Springwood Close to be used for the development commencing on the former site of Springwood Engineering. **Resolved** unanimously for the name of Springwood Close to be approved.

7. Transport

- i) To consider any Highway or Road Safety improvements for implementation within the parish

Mr D Godwin updated members following the SID deployment at the end of June/early July for use along Hawksworth Road, Sulhamstead Road, Reading Road (just prior to Nisa, near to Methodist Church), Clayhill Road.

Confirmation was provided by West Berks Council as to the specific road junctions with Clayhill Road that would be refurbished within the next 6 weeks as:

- Woodmans Lane
- Bluebell Drive
- School Lane
- Woodlands Ave
- Ash Lane

- Hawksworth Road (part of)

WBC is to be advised that only half of the SLOW signs have been repainted along Clayhill Road. Photographs highlighting the exact locations are to accompany the request for clarity.

- ii) To give consideration to the WBC Home to School Transport Policy 2017/2018 and determine whether comments wish to be presented to WBC on behalf of Burghfield Parish Council

West Berks Council has made an amendment to the Home to School Policy, adding discretionary provision for students coping with exceptional social circumstances or those who may be at safeguarding risk, including providing emergency school transport arrangements.

West Berks Council is now consulting on the revised policy before a final determination is made. The consultation began on Monday 6 June and ends on Wednesday 20 July. It can be found on the Consultation page on the Council's website, <https://www.surveymonkey.co.uk/r/HTST1718>

- iii) To determine whether any specific action can be taken in relation to the changes having been implemented by WBC for the use of bus passes within the district.

Members present gave consideration to the changes recently implemented by WBC regarding the use of bus passes within the District. Times pass holders can present their pass for free travel has been reverted to the statutory minimum times. Companion passes no longer allow for a companion to travel without a valid ticket and passes will no longer be accepted for travel on Section 19 services (Handybuses and Readibus).

8. **Green issues**

- i) To give consideration to any green issues within the parish requiring action

No further items were identified requiring action.

- ii) To receive an update in relation to parishioners being granted continued use of Smallmead tip

Initial discussions have been held with surrounding parishes to determine the level of support for approaching RE3 direct for permits to enable parishioners the continued use of Smallmead tip.

An invitation has been presented to the CEO of West Berkshire Council to attend a Q&A session with the parish council. The removal of Smallmead refuse centre is an area of considerable concern for residents, being one of the specific questions requiring further information and answering.

District Cllr C Jackson-Doerge advised that an executive decision had been made at WBC to upgrade Padworth Recycling Centre to accept general household waste. It is anticipated the upgrade process will take 9 to 12 months.

A letter is to be forwarded to WBC urging the upgrade of Padworth Recycling Centre to accept household waste is pursued as quickly as possible.

9. **To give consideration to the proposed changes to the "Response Standards" by the Royal Berkshire Fire & Rescue Service**

Royal Berkshire Fire and Rescue Service is consulting with all stakeholders in Royal Berkshire on proposed changes to their 'Response Standards':

- To enable the residents of Royal Berkshire to be involved in influencing decisions about their Fire and Rescue service
- Which will allow decision makers to make informed choices
- To ensure we provide a service that gives value for money

Views and feedback on these proposed changes are sought from 16th May 2016 to 25th July 2016. The documentation is to be forwarded to members for their review. Comments will be collated and submitted accordingly prior to the deadline date.

10. **To provide an update in relation to the next phase of the LED Street Lighting upgrade within the parish**

SSE provided details relating to the next phase of the LED street lighting project, being determined as Recreation Road. Dates of the installation are to be forwarded.

11. **To determine future agenda items for discussion**

12. **To receive items for information only**

Conclusion: The Chairman declared the meeting closed at 21.10pm

Chairman: