

BURGHFIELD PARISH COUNCIL

Minutes of the Infrastructure Committee Meeting

Date: Thursday 23rd February 2017 **Time:** 7.30pm
Place: Burghfield village hall committee room
Present: Mr C Greaves (Chair) Mr D Godding
Dr R Longton Mr P Lawrence
Miss M Cresser
Attending: Clerk to the Parish Council
Apologies: Mr P Wilkins Mr T Ansell
Absent: Mr R Hannington Mr D Godwin

1. To receive written requests for Disclosable Pecuniary Interest dispensations from members and verbal notification of any personal interests members present may have on any items on the agenda

There were no items upon the agenda that necessitated a member to present a written request for dispensations of a Disclosable Pecuniary Interest.

2. Minutes of the last meeting of the Committee

The minutes of the last meeting of the Planning Committee held on 26 January and the draft minutes from the 9 February having been circulated, were confirmed a correct record and signed by the presiding Chairman.

3. Matters Arising on the Minutes

- i) Liaison is being held with West Berks Council in relation to the merit in updating the Village Design Statement.
- ii) WBC has been advised of the flooding on the footpath along School Lane, at the junction of Birch Road and Clayhill Road. A progress report is awaited.

4. Neighbourhood Plan

- i) To receive an update from the NDP Steering Committee and give consideration to any specific actions points raised by the Steering committee for progress

Dr R Longton provided a verbal update to members regarding the NDP Steering Committee and its progression to date. The area designation form has been submitted to West Berks Council for their consideration. The clerk advised that all steering committee members had been reminded of their duty to ensure they understood the Terms of Reference under which the committee operates. Members have been asked to sign, acknowledging they had read and understood the terms accordingly. Committee members are also to be reminded of their obligation to complete Register of Members Interest forms, ensuring any interests are disclosed accordingly.

5. Housing

- i) To submit observations on Planning Applications currently before the Committee

<u>App. No:</u>	<u>Location and Proposal</u>
1. 17/00146/FUL	Holybrook Farm, Burghfield Bridge Change of use planning application from Agricultural to storage and Distribution (B8) Class use on land at Holybrook Farm <i>Parish Council</i> No Objection
2. 16/03515/HOUSE	20 Clayhill Road, Burghfield Common Erect an external single storey double garage, convert current internal garage into living quarters, replace current barn style electric gate with solid wood electric gate and manual pedestrian gate and replace current open wooden fence with closed board fencing 1830mm high supported with concrete fence post and gravel boards

Parish Council	Objection
3. 17/00247/HOUSE	4 Fox Close, Burghfield
	Demolition of existing conservatory to be replaced with the erection of a two storey rear extension with the installation of 6 new windows, 2 roof lights, bi-folding doors, new windows on front and side elevation and the removal of existing left side window
Parish Council	No Objection

- ii) To receive and note any Planning Application Decisions received and deal with any other planning related matters

<u>PC Decision</u>	<u>Application no.</u>	<u>Description</u>	<u>WBC Decision</u>
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There had not been any decision notices received prior to the meeting for publication.

- iii) To consider any changes in Planning legislation and its impact upon Burghfield

Liaison is being held with West Berks Council in relation to the advantages and merit in reviewing and updating the Village Design Statement. A report will be prepared and presented at the next committee meeting for consideration.

A publication has been released from the Government in relation to "Fixing the Broken Housing Market". Members can request copies of the document from the parish clerk.

- iv) To give consideration to the Royal Berkshire Fire & Rescue Service consultation document and determine suitable comments for return

Members present gave consideration to the Royal Berkshire Fire & Rescue Service Redesign Consultation. The consultation focuses on the changes needed to make their Prevention, Protection and Response work in order to save £2.4 million by April 2020. Comments are to be submitted in relation to the retention of Mortimer Fire station being a very positive outcome locally.

6. Transport

- i) To consider any Highway or Road Safety improvements for implementation within the parish

The lines at the junction of School Lane and Recreation Road, on the corner of the Common Recreation Ground, are to be added to the list of areas within the parish requiring for re-painting by West Berks Council.

West Berks Council have been asked to review the potential for a crossing point between the Willink Secondary School and at the corner of Recreation Road following the request being presented by students at the youth council meeting.

BT is to be requested to return to Birch Road to complete their street works to a satisfactory standard. West Berks Council is to be advised of the disruption caused and the standard of work employed by BT to the footway.

- ii) To determine the locations for the next deployment of the SID within the parish

Members gave consideration to the preferred locations for the deployment of the SID during May and June, determining the following locations:

- Hawksworth Road
- Clayhill Road
- Reading Road, by the Methodist Church and by The Forge

7. Green issues

- i) To give consideration to any green issues within the parish requiring action

The solar panels on the village hall continue to perform well, providing a valuable source of energy and considerable reduction in the council's carbon footprint.

An application has been submitted for a grant to undertake the replacement of all lighting within the village hall to LED's

- ii) To receive an update in relation to BPC owned street lights and the LED replacement programme

The next phase of the installation of street lights has been completed by SSE. The next phase is to be considered by members for installation in the new financial year. Boldrewood & Jordans Lane are to be requested within the next phase, completing all outstanding lights within the parish.

8. To receive an update in relation to Section 106 projects within the parish

- i) To confirm the location for the proposed hand rails on the footpath between Pine Ridge Road and Clayhill Road

Confirmation was provided that the handrail requested will be installed on footpath between Pine Ridge Road and Clayhill Road prior to the financial year end.

9. To determine future agenda items for discussion – No items were identified by members present for future discussion.

10. To receive items for information only

Conclusion: The Chairman declared the meeting closed at 20.25pm.

Chairman: