

# BURGHFIELD PARISH COUNCIL

## Minutes of the Community Committee Meeting

<b>Date:</b>	<b>Thursday 17<sup>th</sup> March 2016</b>	<b>Time:</b>	<b>7.30pm</b>
<b>Place:</b>	<b>Committee room, Burghfield Village Hall</b>		
<b>Present:</b>	Mr I MacFarlane	Miss M Cresser	
	Mrs C Jackson-Doerge	Mrs A Gallagher	
	Mr M Paterson-Borland	Mr R Hannington	
	Mr B Neilson	Dr R Longton	
<b>In attendance:</b>	Cally Morris (Clerk)	2 members of the public	
<b>Apologies:</b>	Mr J Sayer		

**1. To receive written requests for Disclosable Pecuniary Interest dispensations from members**

There were no items upon the agenda that necessitated a member to present a written request for dispensation for a Disclosable Pecuniary Interest.

**2. Minutes of the last meeting of the Committee**

The minutes of the last meeting of the Community Committee held on 17 March 2016, having been circulated, were confirmed a correct record and signed by the Chairman.

**3. Matters Arising on the Minutes**

A response was forwarded to WBC in relation to their proposed budget cuts. The concerns raised by the committee were presented and reiterated by full council with a statement expressing the parish council's disappointment at the lack of information being provided, particularly of a financial nature.

**4. To receive an update in relation to any potential impact within Burghfield following the release of the second phase of WBC Budget proposals for 2016/2017**

Members were advised that WBC had released information today relating to both the library service and the Children's centre within Burghfield. Transitional funding is to be utilised to ensure services remain for a further 2 year period. Cllr C Jackson-Doerge advised that an executive committee was scheduled for Thursday 24<sup>th</sup> March where it is hoped further information will be available thereafter.

**5. Safer Communities**

**i) Policing & Anti-Social behaviour**

Regular meetings and correspondence continue with the PCSO to ensure everyone is up to date of particular problems or issues within the parish. Regular patrols of the common recreation ground and the pavilion have been requested following the recent incidents of vandalism.

Concerns were raised regarding obstructive parking and parking on double yellow lines within the parish. Miss M Cresser was requested to present the concerns at the next NAG meeting.

**ii) To receive an update in relation to the PCSO Contract for commencement 1st April 2016**

Confirmation has been received from both Mortimer and Sulhamstead Parish Council of their decision to continue with the PCSO for a further 12 month period. Thames Valley Police have been advised accordingly. The revised contract is awaited where upon receipt will be presented at full council for signing.

**6. Conservation & Management of Open Spaces within the Parish**

**i) Parish Recreation Grounds**

**a) Common Rec**

Following concerns having been raised regarding the condition of the recreation ground following two football matches being played in unfavourable conditions, the pitch has bounced back considerably. The councils preferred grounds maintenance contractor has assessed the site, determining that no immediate remedial work is required.

Following the damage caused to the second football pitch, a four week ban was instigated for all Under 12's games, expiring Saturday 19<sup>th</sup> March. Due to favourable weather conditions aiding recovery of the pitch, members present **resolved** unanimously that games could now resume.

Members present gave consideration to a request presented by Burghfield FC to hold a Presentation Day on the Common Rec on Saturday 9<sup>th</sup> July between 9am and midday.

Members present gave consideration to the request presented by a local resident for a Beer Festival to be held on the Common Recreation Ground over the weekend of 23<sup>rd</sup> and 24<sup>th</sup> September 2016. Following considerable debate by members present, it was resolved unanimously to "***in principle***" grant permission for the event on the common recreation ground, providing it is in accordance with the criteria set by members with copies of all requested documentation presented. All criteria discussed by members as requiring full adherence to is to be met to the satisfaction of the council prior to the event going ahead. A full checklist is to be provided of items required. Proposed by Mr M Paterson-Borland, seconded by Dr R Longton and **resolved** unanimously

b) Hatch Rec

Flooding of the pathway along the bottom of the Hatch recreation ground continues to be a problem. Thames Water has been contacted with a request presented for a review of the situation to determine whether the standing water is surface water or a leak.

c) Old Rec

Promotion and publication of the refurbishment of the skate park continues with further information scheduled to be presented at the upcoming May Fayre. However, to date the response for the online survey has been disappointing.

Consideration was given to the purchase of an additional youth shelter. Members present **resolved** unanimously to purchase the youth shelter for installation on the Old Recreation ground as soon as possible.

RoSPA are to provide a report after a site visit has been completed regarding suitability for the possible introduction of a small play area specifically for toddlers.

d) Wells Rec

No issues to report.

e) Auclum Green

No issues to report.

ii) **Tree Report**

Tree works within Badgers Glade identified by the councils contractor requiring attention, have been scheduled for week beginning 21<sup>st</sup> March.

iv) **To deal with any administrative issues for the Allotments:**

i) Common allotments

A waiting list is currently in place at both allotment sites due to all plots being occupied. All requests received are placed on the list in numerical order.

Rent Collection day has been scheduled for 24<sup>th</sup> April, 2016. Invoices are to be prepared and sent prior to the date to ensure all plot holders are aware of their plot number and rent applied.

Mr R Hannington provided a verbal update to members regarding the allotments.

ii) Hatch allotments

Rent Collection day is to be scheduled for 24<sup>th</sup> April, 2016. Invoices are to be prepared and sent prior to the date to ensure all plot holders are aware of their plot

number and rent applied.

**7. Parish Maintenance**

- i) To receive a report highlighting maintenance carried out within the parish during the previous month

The Clerk provided a verbal report to members highlighting the maintenance that had been carried out within the parish during the previous month.

- ii) To note any items within the parish requiring action

The litter bin at the bus stop in School Lane is to be replaced.

A site visit is to be undertaken at Burneside to determine whether the requested vegetation removal has been completed satisfactorily.

**8a) Parish owned Properties**

**a) Pavilion**

- i) To advise members of recent vandalism at pavilion

A further act of vandalism had been carried out at the Pavilion, breaking three of the windows. Thatcham Glass were called out to undertake emergency repairs and to ensure the area was safe.

- ii) To give consideration to various options available in addressing the issue of windows being continually broken at the pavilion

Members present gave consideration to the various options available to discourage the breaking of windows at the pavilion. Further ideas to explore, costs spent so far on replacing broken windows. The required format for displaying the images online to name and shame offenders is to be investigated further.

**8b) Village Hall**

- i) To update members regarding the recent storage improvements

The installation of the new storage cupboards has been completed. The storeroom has also been painted to brighten the area. The new chairs have been placed in the hall for immediate use.

- ii) To receive an update regarding the installation of public access Wi-Fi

Details are being obtained in relation to both the legislation and public interest safety requirements for the provision of public access Wi-Fi for the council. A detailed report is to be presented at the next scheduled meeting.

- iii) To present any specific questions to the Village Hall manager for further action

Miss M Cresser advised the village hall manager needed to be alerted to the new WI contact details. The clerk advised she would forward accordingly.

**11. Matters for future discussion – Options for the windows at the pavilion**

**12. Items for information only – No further items were raised for consideration.**

Meeting closed at 21.10pm