

BURGHFIELD PARISH COUNCIL

Minutes of the Community Committee Meeting

Date:	Thursday 21st January 2016	Time:	7.30pm
Place:	Committee room, Burghfield Village Hall		
Present:	Mr M Paterson-Borland	Miss M Cresser	
	Mr J Sayer	Mrs A Gallagher	
	Mr R Hannington	Dr R Longton	
In attendance:	Cally Morris (Clerk)		
Apologies:	Mrs L Sharp	Mr I MacFarlane (Chair)	
	Mr B Neilson	Mrs C Jackson-Doerge	

1. To receive written requests for Disclosable Pecuniary Interest dispensations from members

There were no items upon the agenda that necessitated a member to present a written request for dispensation for a Disclosable Pecuniary Interest.

2. Minutes of the last meeting of the Committee

The minutes of the last meeting of the Community Committee held on 19 November 2015, having been circulated, were confirmed a correct record and signed by the Chairman.

3. Matters Arising on the Minutes

The wear pads at the roundabouts at both the Wells recreation ground and the Common recreation ground have been installed.

The Facebook page for the Skate Park improvements with links to the Survey Monkey has been developed and is now live.

Comments in relation to the various budget proposals from West Berks Council were submitted prior to the deadline date.

4. Safer Communities

i) Policing & Anti-Social behaviour

Following approval at full council to continue for a further year with the partially funded PCSO contract as of 1st April 2016, correspondence has been held with the Police to determine the main priorities and expectations of the role within the three parishes. The three parishes are to meet to discuss the current contract and determine any specific amendments required to ensure any ambiguity is removed.

It was noted there had been an increase in car thefts locally. Residents are to be reminded to remain vigilant.

ii) To give consideration to any potential amendments to the PCSO Contract for commencement 1st April 2016

Member's present delegated powers to the clerk to determine any specific amendments required to the existing contract. Liaison is to be held between the funding partners to progress accordingly. Due to Mortimer not having made a formal decision as to whether they are to continue with the funding, a 3 month extension to the existing contract is to be requested from the Police to enable sufficient time for the amendments to be incorporated. Proposed by Miss M Cresser, seconded by Mrs A Gallagher and **resolved** unanimously to make enquires as to whether a 3 month extension could be applied to the existing contract.

5. Conservation & Management of Open Spaces within the Parish

i) Parish Recreation Grounds

a) Common Rec

The paving slabs to be installed in front of the bench at the common recreation

ground are scheduled to be completed next week.

The approved modifications to the Youth shelter have been completed.

b) Hatch Rec

The Christmas continues to be monitored and appears to be settling in well. The carol service proved a success again for another year with thanks to St. Marys Church for taking responsibility for the lighting of the tree.

c) Old Rec

The Facebook page for the refurbishment of the skate park is now live with a number of likes. Burghfield Community have promoted the page to encourage visitors and support.

The online survey, via Survey Monkey, has been posted and made live. Links to the survey have been placed on the Facebook page and the parish council website. Both the parish council and Burghfield Community Facebook pages have promoted the completion of the survey. To date, uptake has been very slow with a total of 15 surveys completed. A local resident attending the meeting expressed their interest in getting involved in the skate park project. A meeting is to be scheduled to determine a way forward.

The repainting of the surfaces of the existing ramps has been completed to ensure compliance with Health & Safety requirements.

Further consideration is to be given to the introduction of a small play area, predominately for toddlers at the Old Recreation ground. Investigations are to be made in conjunction with the skate park improvements. Liaison is to be held with RoSPA to determine any safety issues.

d) Wells Rec

No issues to report.

e) Auclum Green

No issues to report.

ii) **Tree Report**

The additional works on Reading Road identified were completed prior to the Christmas break.

Additional tree works identified within the parish are scheduled to be undertaken early Spring.

iv) **To deal with any administrative issues for the Allotments:**

i) Common allotments

All plots are currently occupied. A waiting list is to be compiled for any future requests received.

A letter is to be sent to all plot holders on the boundary of the site reminding them to ensure a strip is left between their plot and the hedge line to allow maintenance of the hedge and grass to be carried out. Proposed by Mr J Sayer, seconded by Mr R Hannington and **resolved** unanimously to forward letters accordingly.

Members present requested that a review of the allotment rent for the coming financial year is undertaken. The item will be placed on the agenda of the next scheduled meeting for consideration.

ii) Hatch allotments

All plots are currently occupied. A waiting list is to be compiled for any future requests received.

Following concerns being raised regarding the reduced visibility due to an overgrown hedge on the boundary of Theale Road and Sulhamstead Road belonging to the property Burneside, a request was forwarded for it to be cut back as soon as possible.

6. **Parish Maintenance**

i) To receive a report highlighting maintenance carried out within the parish during the previous month

The Clerk provided a verbal report to members highlighting the maintenance that had been carried out within the parish during the previous month.

ii) To note any items within the parish requiring action

A fly tipping incident had occurred at the garages in Southbrook Walk. The incident was reported to WBC who attended the site and removed the rubbish.

7a) Parish owned Properties

a) Pavilion

i) To receive a report following the recent damage caused to the pavilion

Members were alerted to the further vandalism at the pavilion. Damaged caused included the breaking of the fence at the rear of the property. The police were alerted and CCTV images obtained. The case is being investigated with statements provided. Identification of the perpetrators is hopeful.

ii) To give consideration to Café B continuing to operate from the pavilion on a Saturday

Following the success of Café B operating from the pavilion on Saturday mornings for the younger football sessions, a request has been forwarded for them to continue. Proposed by Mrs A Gallagher, seconded by Mr M Paterson-Borland and **resolved** unanimously to allow Café B to continue opening on a Saturday morning.

iii) To receive an update regarding the goal hanging storage system

A suitable hanging system for the storage of the goal posts on the rear wall of the building has been designed and currently under construction by Tadley Engineering. It is anticipated the system will be installed and fully operational by the end of February.

7b) Village Hall

i) To receive an update regarding the potential installation of public access Wi-Fi

Further to a request for public access Wi-Fi to be available for hirers of the village hall, further investigations are underway. TalkTalk have been contacted regarding the introduction of hotspots. A quotation is awaited. In the interim period a plug in hotspot is to be obtained and trialled. The clerk and village hall manager were delegated powers to find the most secure solution for the hotspot equipment.

ii) To present any specific questions to the village hall manager for further action

Members present are to give full consideration to the current hire charges for the hall at the next scheduled meeting.

iii) To update members regarding the installation of built in cupboards within the main store room

A local carpenter has been instructed to install built in cupboards in the main store room during February half term. A note is to be placed on the on BPC Facebook page advising users there may be some disruption.

11. Matters for future discussion – Replacement hedging along Chapel path/Reading Road, Village hall hire fees, Café B use of pavilion, review of allotment fees.

12. Items for information only – No further items were raised for consideration.

Meeting closed at 20.53pm