

BURGHFIELD PARISH COUNCIL

Minutes of the Community Committee Meeting

Date: Thursday 21st April 2016 **Time:** 7.45pm
Place: Committee room, Burghfield Village Hall
Present: Mr I MacFarlane Miss M Cresser
Mrs C Jackson-Doerge Mr R Hannington
Mr M Paterson-Borland Mr B Neilson
Mrs A Gallagher
In attendance: Cally Morris (Clerk)
Apologies: Dr R Longton Mr J Sayer

1. To receive written requests for Disclosable Pecuniary Interest dispensations from members

There were no items upon the agenda that necessitated a member to present a written request for dispensation for a Disclosable Pecuniary Interest.

2. Minutes of the last meeting of the Committee

The minutes of the last meeting of the Community Committee held on 17 March 2016, having been circulated, were confirmed a correct record and signed by the Chairman.

3. Matters Arising on the Minutes

The new storage cupboards at the village hall have been painted and are now fully operational. The lock to the store cupboard has been removed for ease of access.

4. To receive an update in relation to recent decisions taken by WBC regarding the library service and Children's Centre within Burghfield

An update from our District Cllrs was provided as follows:

The Children's Centre - WBC will be retaining x 3 hub centres across the district being, Newbury, Thatcham and Calcot, this decision has been reached as these areas are deemed to be of greatest need.

In respect of Burghfield Children's Centre, WBC is in discussions with Mrs Bland's school, and hope to provide "A" service out of the centre. The school is to hold conversations with the wider community to see how the space can be used to enhanced facilities within the community. All this is at the early stages of conversations.

Burghfield Library - WBC are undertaking a tender process for a needs assessment of library services across the district. The provider is to undertake a needs assessment which will take approx. 2-3 months. The results will help to shape the future of the service. In the meantime WBC has been given some transitional funding where monies have been allocated to keep the service open for approx. 4-6 months as of 1st April. A letter is to be sent this week to the parishes who attended the library meeting in Feb, to keep dialogue open and help plan community involvement in the maintaining a local library service.

The Finance committee are to explore in detail the implications any potential devolved services from WBC could have on the parish as a whole. A full report is to be devised and developed for consideration by full council in due course.

5. Safer Communities

i) Policing & Anti-Social behaviour

Regular meetings continue with the PCSO to ensure any particular problems within the parish are addressed accordingly. Regular patrols of the common recreation ground and the pavilion have been undertaken following the recent vandalism.

Members were advised of a recent incident at Auclum Green involving two younger

children being shouted at and upset. The PCSO identified the individual, visiting the individual at their home to discuss acceptable behaviour to children within an open space.

ii) **To receive an update in relation to the PCSO Contract for commencement 1st April 2016**

A revised contract has been received from Thames Valley Police. All three parishes are undertaking a full and detailed review of the contract, where upon satisfaction of the details contained therein, will be signed by the appointed contact officer for progression.

6. **Conservation & Management of Open Spaces within the Parish**

i) **Parish Recreation Grounds**

a) Common Rec

Following approval at the previous meeting, the Under 12's games resumed on the common recreation ground. All games, both the men's and under 12's, are to be completed by the first weekend in May. Pitch renovation works have been scheduled for May with a complete break from football until August where friendlies having been scheduled.

Further to the request presented by a local resident for a Beer Festival to be held on the Common Recreation Ground over the weekend of 23rd September 2016, details have been obtained in relation to a specific checklist for the organisers. Upon completion of the list, and satisfaction that all points have been considered, a meeting will be scheduled to ensure the organisers are aware of the requirements for the event to progress.

A request was presented from a local parishioner for more picnic benches to be installed on the common recreation ground. 2 more picnic benches are to be installed on the far side of the play area as soon as possible.

b) Hatch Rec

Flooding of the pathway along the bottom of the Hatch recreation ground continues to be a problem. Thames Water were contacted with a request for a review of the situation to determine whether the standing water is surface water or a leak. Thames Water advised that they believed the issue to have arisen as a result of the various road works along Reading Road. Contact is to be made with WBC and Thames Water to pursue further action to ensure the issue is resolved.

c) Old Rec

Promotion and publication of the refurbishment of the skate park continues with further information being presented at the upcoming May Fayre. Details have been presented to the students at the Willink for their feedback. To date the response for the online survey continues to be low.

RoSPA are to provide a recommended position for the youth shelter whilst on site undertaking the annual inspection of the play area. Details are to be presented at the next scheduled meeting for consideration.

RoSPA are to provide a report after a site visit has been completed regarding suitability for the possible introduction of a small play area specifically for toddlers.

d) Wells Rec

No issues to report.

e) Auclum Green

WBC recently undertook tree works at the site.

ii) **Tree Report**

The remaining tree works required on the perimeter of the Common recreation ground have been completed. Works were identified within Badgers Glade as being required where a further 2 days were allocated. The next rounds of works identified will be undertaken later in the year.

iv) **To deal with any administrative issues for the Allotments:**

i) Common allotments

Rent Collection day is to be scheduled for Sunday 24th April. Invoices have been sent to all plot holders to ensure they are aware of their plot number and rent due. An inspection of the site is to be undertaken following Rent collection to determine whether any plots unpaid for have been left unmanaged. 30 day notice letters are to be forwarded to those identified as not having been recently worked.

ii) Hatch allotments

An inspection of the site is to be undertaken following Rent collection to determine whether any plots unpaid for have been left unmanaged. 30 day notice letters are to be forwarded to those identified as not having been recently worked.

General maintenance of the hedging and vegetation has been completed on site.

7. Parish Maintenance

i) To receive a report highlighting maintenance carried out within the parish during the previous month

The Clerk provided a verbal report to members highlighting the maintenance that had been carried out within the parish during the previous month.

A site meeting has been scheduled with the owner of the piece of land at the junction of Clayhill Road and Birch Road following concerns regarding the current condition of the area.

ii) To note any items within the parish requiring action

No further items were presented.

8a) Parish owned Properties

a) Pavilion

i) To provide an update in relation to the various options available in addressing the issue of broken windows at the pavilion

Quotes and designs for alternative windows and security of the windows at the pavilion are being obtained. A full report, with prices, will be presented at the next scheduled meeting for consideration.

ii) To give consideration to the revised opening times proposed for Café B from mid-May

Due to the success of Café B operating from the Pavilion on a Friday last year, a request has been presented for the opening hours to be extended to 11am until 4.30pm every Friday between May and September. The Café would also like to store and put tables and chairs out in front of the pavilion to encourage more users. Members gave consideration to the proposal, **resolving** unanimously to allow the storage of the tables and chairs as well as the extended opening hours.

8b) Village Hall

i) To present any specific questions to the Village Hall manager for further action

Miss M Cresser highlighted a problem with parking at the village hall at a previous meeting. The clerk advised that the timing was unfortunate as an additional football match had been scheduled, resulting in additional cars parking at the venue. In future any potential cross over of events will be considered prior to permission for additional games being granted.

ii) To receive an update regarding the installation of public access Wi-Fi

A Wi-Fi hotspot has been purchased and awaits installation.

11. Matters for future discussion – None

12. Items for information only – No further items were raised for consideration.

Meeting closed at 20.46pm